

AGENDA
REIDSVILLE CITY COUNCIL
MEETING
6:00 PM
Tuesday, October 10, 2023

This meeting will be livestreamed on the City of Reidsville YouTube Channel.

1. Call to Order.
2. Invocation by Reverend James Tharrington, Pastor of Evangel Fellowship Church, 717 W. Harrison Street, Reidsville.
3. Pledge of Allegiance.
4. Proclamations & Recognitions:
 - (A) Recognition of Fire Prevention Week October 8-14, 2023.
 - (B) Recognition of October as National Community Planning Month.
5. Approval of Minutes:
 - (A) Approval of September 12, 2023 Regular Meeting Minutes. (Enclosure #1)
6. Public Hearings:
 - (A) Consideration of an Application to Rezone Property at 226 Woodrow Street, specifically Rockingham County Tax Parcel #149989, from General Business (GB) to Residential-6 (R-6). Maryanne Chiriboga, the property owner, submitted the application. (Z 2023-01) (Enclosure #2) - *Jason Hardin, Planning & Community Development Director*

- End of Public Hearings -
7. Presentation:
 - (A) City of Reidsville's Certification as a Family Forward Employer. (Enclosure #3) - *Leigh Anne Bassinger, Human Resources Director*
8. Ordinances:
 - (A) Consideration of Various Amendments to Chapter 10, Municipal Utilities and Services, of the City's Code of Ordinances related to Refuse Collection, Large Trash Pickup and Industrial Waste and the Addition of a New Section Dealing with the Sale of Compost. (Enclosure #4) - *Josh Beck, Public Works Director*

(B) Consideration of Amendment to Chapter 16, Streets and Sidewalks, to Add Section 16-11. Right-of-Way Maintenance to the City's Code of Ordinances. (Enclosure #5) - *Josh Beck, Public Works Director*

(C) Consideration of an Amendment to Section 3-27 Animal Control Officer's Authority to Order Vicious Animals Which Endanger Public to be Confined, Destroyed, of the City's Code of Ordinances. (Enclosure #6) - *Ray Gibson, Police Chief*

9. Property:

(A) Consideration of Acquisition of Property at 330 Irvin Street, Reidsville and Related Budget Ordinance Amendment. (Enclosure #7) - *Summer Woodard, City Manager*

10. Board & Commission Appointments:

(A) October Appointment. (Enclosure #8)

11. Public Comments.

12. City Manager's Report:

(A) Month of October. (Enclosure #9)

13. Council Members' Reports.

14. Announcement of Board & Commission Appointments.

15. Miscellaneous:

(A) For Information Only.

16. Move to the First-Floor Conference Room for a closed session to discuss economic development and real estate pursuant to NCGS 143-318.11(a)(4) & (5).

17. Adjourn.



CERTIFICATE OF RECOGNITION

WHEREAS, the Reidsville Fire Department is dedicated to the safety of its citizens, especially protecting life and property from the devastating effects of fire; and

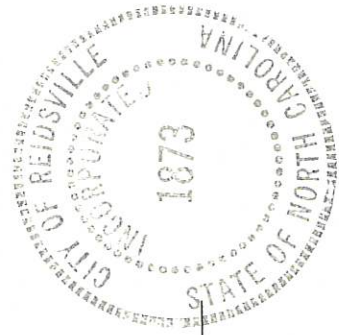
WHEREAS, those members of the fire service are joined by other concerned residents of this City as well as businesses, schools, service clubs and organizations in their fire safety efforts; and

WHEREAS, while this special week has been set aside to remind everyone of the importance of fire education, we should remember to practice fire safety throughout the year,

NOW, THEREFORE, BE IT RESOLVED, that, I, Donald L. Gorham, Mayor of the City of Reidsville, do hereby proclaim the week of October 8th through October 14th as **“Fire Prevention Week”** in Reidsville, and I further call upon the residents of this City to participate in fire prevention activities at home, work and school, and to heed the message of the 2023 Fire Prevention theme, “Cooking safety starts with YOU! Pay attention to fire prevention”.

This the 10th day of October, 2023.

Donald L. Gorham
Mayor





PROCLAMATION Community Planning Month

WHEREAS, change is constant and affects all cities, towns, counties, communities, rural areas, and other places; and,

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and,

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and,

WHEREAS, the full benefits of planning require public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and,

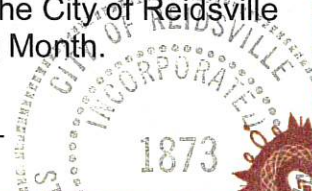
WHEREAS, the month of October is designated as National Community Planning Month throughout the United States and its territories, and,

WHEREAS, The American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment. The celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of the planning commissions and other citizen planners who have contributed their time and expertise to the improvement of the City of Reidsville, North Carolina; and

WHEREAS, we recognize the many valuable contributions made by professional planners of the City of Reidsville and extend our heartfelt thanks for the continued commitment to public service by these professionals;

NOW, THEREFORE, I, Donald L. Gorham, Mayor of the City of Reidsville, hereby designate October 2023 as Community Planning Month in the City of Reidsville in conjunction with the celebration of National Community Planning Month.

Donald L. Gorham, Mayor



**MINUTES OF THE REGULAR MEETING
OF THE REIDSVILLE CITY COUNCIL
HELD TUESDAY, SEPTEMBER 12, 2023 AT 6:00 P.M.
REIDSVILLE CITY HALL, COUNCIL CHAMBERS**

This meeting was livestreamed on the City of Reidsville's YouTube Channel.

CITY COUNCIL MEMBERS PRESENT:

Mayor Donald L. Gorham
Mayor Pro Tem Harry L. Brown
Councilwoman Barbara J. DeJournette
Councilman James K. Festerman
Councilman William Hairston
Councilmember Terresia Scoble
Councilwoman Sherri G. Walker

COUNCIL MEMBERS ABSENT:

NONE

CITY STAFF PRESENT:

Summer Woodard, City Manager
Angela G. Stadler, City Clerk
William F. McLeod, City Attorney
Chris Phillips, Assistant City Manager
Jason Hardin, Planning & Community Development
Manager
Drew Bigelow, City Planner 1

CALL TO ORDER.

Mayor Gorham called the meeting to order.

**INVOCATION BY REVEREND RYAN BURRIS, PASTOR OF BAPTIST TEMPLE CHURCH,
729 WENTWORTH STREET, REIDSVILLE.**

Rev. Ryan Burris, Pastor of Baptist Temple Church in Reidsville, provided the invocation. Councilman Hairston thanked Rev. Burris for Baptist Temple's hosting one of the National Night Out events recently.

PLEDGE OF ALLEGIANCE.

Mayor Gorham and Council members led in the Pledge of Allegiance.

RECOGNITIONS & PRESENTATIONS:

**RECOGNITION OF FIRE CHIEF DAVID L. BRACKEN, WHO RETIRED JUNE 30, 2023
WITH 35-PLUS YEARS WITH THE REIDSVILLE FIRE DEPARTMENT.**

Mayor Gorham noted that at Chief Bracken's retirement reception, he deemed him to be "The MAN", capital M, capital A, capital N. The Mayor then presented a proclamation to retired Fire Chief David Bracken, which reads as follows:

CERTIFICATE OF APPRECIATION

WHEREAS, David L. Bracken began his career with the City of Reidsville on January 13, 1988, first hired as a Firefighter with the Reidsville Fire Department; and,

WHEREAS, three years later, he would advance quickly within the department, becoming a Fire Lieutenant and then a Fire Captain before being named Fire Chief in November of 1997, a position he held until his retirement in June of 2023; and,

WHEREAS, during his tenure as Fire Chief, David Bracken oversaw the building and staffing of the City's two newest fire stations on Barnes Street and Reid School Road and led efforts to improve the City's fire rating during that time; and,

WHEREAS, in addition to his duties as Fire Chief, David Bracken would use his strong leadership skills as Interim City Manager in 2015 and also helped the City as Interim Public Works Director because he was always willing to do what was best for the City of Reidsville; and,

WHEREAS, Fire Chief David Bracken always exhibited unfailing character and integrity, honesty, compassion and a sense of fair play whether he was dealing with his firefighters, his co-workers on Management Team or the residents of Reidsville;

NOW, THEREFORE, I, Donald L. Gorham, on behalf of the Reidsville City Council, take great pleasure in recognizing and honoring

DAVID L. BRACKEN

on the occasion of his retirement from the Reidsville Fire Department and thank him for his dedication to the citizens of Reidsville for more than 35 years and wish him and his family continued prosperity as he enjoys retirement and spending even more time pastoring his congregation at Jerusalem Baptist Church.

This the 12th day of September, 2023.

/s/

Donald L. Gorham, Mayor

Those present gave the retired Fire Chief a standing ovation. Chief Bracken noted that he and the department had gone through some challenging time and that he appreciated the support and prayers of everyone to help the department do its job efficiently. He thanked the citizens for their support and the kind things they had to say. He talked of how eternally grateful he was for the Council's support and the laying of the foundation so that he could rise to the office of Fire Chief. He thanked retired City Manager Kelly Almond, who was in the audience, for having the confidence in him to name him as Chief. Through it all, he said he is eternally grateful for the opportunity. He thanked those he had worked with, including Carolyn Nimmons in HR, who was present, and members of the City's Management Team. He added that he felt the best was ahead for the City, which has an excellent team and has people in place to make some real inroads in the years that lie ahead. He said he was still in the community and was available to do anything he could to support them, just give him a call. He stated that he had told the current Fire Chief that he was still around and in 35 years, he had learned something.

Chief Bracken pointed out that his wife, Jackie, was there, along with his two sisters and his brother-in-law. He again thanked everyone for their support and said he was thankful to the Fire Department, which did listen to him. Chief Bracken said they had learned a lot from each other. As a community, we have all learned a lot from each other, he noted. He personally thanked and shook hands with City Manager Woodard and each of the Council members.

Mayor Gorham noted that at Bracken's retirement social, as Andy Griffith would say, the people came from far away as Raleigh. The Mayor said Bracken was definitely important, noting we have a former City Manager here. He then presented Chief Bracken with the watch with the City Seal given to those employees with 30-plus years. He also gave Bracken a plaque that was on the first fire truck the Fire

Chief had helped purchase and maintain. It was encased in a wooden box made by former City Manager Almond and Mayor Gorham read the inscription, which read: Presented to David L. Bracken by the City Council of the City of Reidsville in Honor of and Appreciation of 35 Years of Exemplary Leadership and Service. This the 12th day of September, 2023.”

Councilman Festerman told Chief Bracken he will be missed and that he is The MAN. He talked about the gift of the plaque and was there while the box was being constructed, calling it a “labor of love.” The Councilman said he hoped it was something Bracken and his children and grandchildren would treasure. He said that Almond did a fantastic job on the wooden case. Mayor Gorham said the plaque was Chief Festerman’s idea. Councilman Festerman said he was proud to be a small part of this because Chief Bracken’s career has meant so much to this City. He said he could never express his gratitude for what the Fire Chief has done.

Almond then came forward and gave everyone a history lesson of how Bracken became Fire Chief after Chief Williamson retired in the mid-90s. As he discussed the situation, including some poor hiring choices on his part, he noted that the Fire Department had been left in disarray. It was a very tough time for the department. Almond said that when he talked to him about taking the job, David felt like he wasn’t ready for it, but he is The MAN and stepped up, becoming Chief. Bracken smoothed the waters and he got people behind him on the force of his personality and character. Since that time, as far as he knows, the Fire Department has been in excellent shape. Almond said he would be eternally grateful that Bracken took the job. Chief Bracken thanked Almond for the opportunity.

Mayor Gorham then said, once again with the audience, he is “The capital M, capital A, capital N” as Chief Bracken walked back to the audience.

APPROVAL OF CONSENT AGENDA.

Mayor Pro Tem Brown made the motion “so moved”, seconded by Councilman Hairston and unanimously approved by Council in a 7-0 vote, to approve the Consent Agenda.

CONSENT AGENDA ITEM NO. 1 - APPROVAL OF THE AUGUST 3, 2023 SPECIAL MEETING MINUTES.

With the approval of the Consent Agenda in a 7-0 vote, the Council approved the August 3, 2023 Special Meeting Minutes.

CONSENT AGENDA ITEM NO. 2 - APPROVAL OF AUGUST 8, 2023 REGULAR MEETING MINUTES.

With the approval of the Consent Agenda in a 7-0 vote, the Council approved the August 8, 2023 Regular Meeting Minutes.

CONSENT AGENDA ITEM NO. 3 - APPROVAL OF AUGUST 17, 2023 SPECIAL MEETING (OPEN SESSION) MINUTES.

With the approval of the Consent Agenda in a 7-0 vote, the Council approved the Open Session Minutes from the August 17, 2023 Special Meeting.

CONSENT AGENDA ITEM NO. 4 - APPROVAL OF BUDGET ORDINANCE AMENDMENT NO. 5 FOR REIDSVILLE DOWNTOWN CORPORATION DONATION TRANSACTIONS.

With the approval of the Consent Agenda in a 7-0 vote, the Council approved the Budget Ordinance Amendment No. 5 based on Assistant City Manager of Administration/Finance Director Chris Phillips’ August 29th memo, which follows:

Reidsville Downtown Corporation – Donations

TO: Summer Woodard, City Manager
From: Chris Phillips, Assistant City Manager/Finance Director
Date: August 29, 2023

In partnership with the City of Reidsville, the RDC will sometimes be involved in projects due to their 501(c)3 status. The Reidsville Rotary can only give contributions to a 501(c)3, so their participation in the park project was with the RDC as a conduit. Rotary contributed \$20,000 in June of 2023 and will contribute another \$20,000 amount in June of 2024. The attached budget ordinance amendment allows those funds to be moved from the RDC Fund 15 to the General Fund. The RDC approved this transaction at their August 29, 2023 board meeting.

In addition, a couple of years ago, private donation of \$5,000 was given to the RDC for a project that did not happen. The donor has requested the RDC to pass those funds along to a different charity. The RDC agreed to make this transfer at their August 29, 2023 board meeting. The attached budget ordinance amendment includes this transaction as well.

Please have the City Council approve the attached budget ordinance amendment for these items.

Thank you for your consideration. *(END OF MEMO)*

With the approval of the Consent Agenda in a 7-0 vote, the Council approved the following Budget Ordinance Amendment:

BUDGET ORDINANCE AMENDMENT NO. 5

WHEREAS, the Mayor and City Council of the City of Reidsville adopted a budget ordinance on June 13, 2023 which established revenues and authorized expenditures for fiscal year 2023-2024; and

WHEREAS, since the time of the adoption of said ordinance, it has become necessary to make certain changes in the City's budget to transfer donations received by the RDC for intended uses;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Reidsville that the budget ordinance as adopted on June 13, 2023 is hereby amended as follows;

Section 1. That revenue account number 15-3991-0000, RDC Fund Balance, be increased by \$25,000.00; that revenue account number 15-3493-7000, RDC Contributions, be increased by \$20,000.00;

Section 2. That expense account number 15-4930-5800, Grants, be increased by \$45,000.00.

This the 12th day of September, 2023.

/s/ _____
Donald L. Gorham
Mayor

ATTEST:

/s/ _____
Angela G. Stadler, CMC/NCCMC
City Clerk

- End of Consent Agenda -

PUBLIC HEARINGS:

CONSIDERATION OF A TEXT AMENDMENT TO AMEND ARTICLE V, SECTION 4: TABLE OF AREA, YARD, HEIGHT REQUIREMENTS TO REDUCE THE FRONT YARD SETBACK REQUIREMENT FOR SINGLE UNITS IN THE RESIDENTIAL AGRICULTURAL-20 (RA-20) ZONING DISTRICT FROM 40 FEET TO 30 FEET. THIS PETITION WAS SUBMITTED BY PERRY SAVAS. (T 2023-10)

In making the staff report, City Planner I Drew Bigelow reviewed her August 30th memo, which follows, and the Analysis & Recommendation section of the Zoning Ordinance Text Amendment Report:

M E M O R A N D U M

TO: The Honorable Mayor Gorham, Members of the Reidsville City Council, and Summer Woodard, City Manager
FROM: Drew Bigelow, City Planner I
DATE: August 30, 2023
RE: Text Amendment T 2023-10

The City has been petitioned by Perry Savas to amend Article V, Section 4 "Table of Area, Yard, Height Requirements" to reduce the front yard setback requirement for Single Units in the Residential Agricultural-20 (RA-20) zoning district from forty (40) feet to thirty (30) feet. Staff has evaluated the front yard setback requirements for other municipalities around the Triad and found the standard to be between twenty (40) and thirty (30) feet, therefore we view the proposed text amendment is reasonable.

There is a considerable need for new housing in Reidsville. The Reidsville Land Development Plan describes Goal #3, the need for expanded housing. This text amendment aligns with Goal #3 by providing flexibility in development regulation, and assists in addressing the need for a more varied housing stock. There is also an ongoing movement at the national level of City Planners to move away from large lot zoning with extensive setbacks. This amendment will aid in the expansion of the housing stock by relaxing the front yard setback requirement for single units in RA-20, and creating housing options that are attractive to both developers and residents.

The Planning Staff recommend adoption of the proposed text amendment.

Planning Board Recommendation:

The Planning Board unanimously recommended the text amendment be approved. (END OF MEMO)

The Analysis & Recommendation section of the Zoning Ordinance Text Amendment Report follows:

ANALYSIS & RECOMMENDATION: Currently, the Zoning Ordinance requires a front-yard setback of forty (40) feet for Single Units in Residential Agricultural-20 (RA-20). We recognize that the existing forty (40) foot front yard setback can create difficulties for some properties. Staff has evaluated the front yard setback requirements for other municipalities around the Triad and found the average front yard setback to be between forty (40) and thirty (30) feet for 20,000 square foot lots. Therefore, staff views this request to be reasonable.

Where City right-of-way is present, the required front yard setback increases further since the front yard setback begins at the point where the parcel boundary begins following the right-of-way. For example, if in RA-20 there is a 10-foot right-of way from the curb extending onto the property, the

required forty (40) foot front yard depth will begin where the right-of way ends. This would create a front yard with a depth of fifty (50) foot from the curb.

There is a considerable need for new housing in Reidsville. The Reidsville Land Development Plan describes Goal #3, the need for expanded housing. This text amendment aligns with Goal #3 by providing flexibility in development regulation, and assistance in addressing the need for a more varied housing stock. There is also an ongoing movement at the national level of City Planners to move away from large lot zoning with extensive setbacks. This amendment will aid in the expansion of the housing stock by relaxing the front yard setback requirement for single units in RA-20, and creating housing options that are attractive to both developers and residents.

The Planning Staff recommends the adoption of the proposed text amendment. (*END OF ANALYSIS & RECOMMENDATION SECTION*)

With no questions from Council, Mayor Gorham opened the public hearing at 6:20 p.m., asking if anyone wished to speak in favor or against the text amendment? No one came forward, and the Mayor closed the public hearing at 6:21 p.m.

Councilman Festerman made the motion to approve T 2023-10 as presented by the staff and approved by the Planning Board. Councilwoman DeJournette seconded the motion, which was unanimously approved in a 7-0 vote.

The Text Amendment as approved follows:

Amendment T 2023-10

AMENDING THE CITY OF REIDSVILLE ZONING ORDINANCE

AN ORDINANCE AMENDING ARTICLE V, SECTION 4 OF THE CITY OF REIDSVILLE ZONING ORDINANCE

BE IT ORDAINED by the City Council of the City of Reidsville, North Carolina, that the Zoning Ordinance of the City of Reidsville be amended as follows:

Part I. That Article V, Section 4 “Table of Area, Yard, and Height Requirements” of the Zoning Ordinance be amended to read as follows:

Section 4: Table of Area, Yard, Height Requirements

DISTRICT	AREA IN SQUARE FEET	FRONT YARD WIDTH IN FEET	FRONT YARD DEPTH IN FEET	REAR YARD DEPTH IN FEET	SIDE YARD WIDTH IN FEET	IN FEET	ACCESSORY BUILDINGS
RA-20 Single Unit (l) (l)	20,000	100	40	25	15 (a) (j) (k)	35 (b)	20% of Required rear yard; 15' from rear of principal bldg; 5' from any lot line (o) (p)
RA-20 Single Unit (l) (l)	20,000	100	30	25	15 (a) (j) (k)	35 (b)	20% of Required rear yard; 15' from rear of principal bldg; 5' from any lot line (o) (p)

Part II. This Ordinance shall become effective upon its adoption by the City Council of the City of Reidsville, North Carolina.

ADOPTED this the _____ day of _____, 2023 by the City Council of the City of Reidsville, North Carolina.

/s/ _____
DONALD L. GORHAM, MAYOR, REIDSVILLE, N.C.

/s/ _____
Angela G. Stadler, City Clerk

- End of Public Hearings -

MAIN STREET:

CONSIDERATION OF NOMINATIONS FOR 2023 MAIN STREET CHAMPION.

In making the staff report, Main Street & Market Square Manager Robin Yount reviewed her August 9, 2023 memo, which follows:

MEMORANDUM

TO: Summer Woodard, City Manager
FROM: Robin Yount, Main Street and Market Square Manager
SUBJ: Main Street Champion – Sept 12, 2023 Council Meeting Agenda
DATE: August 9, 2023

Each year, every North Carolina Main Street community has an opportunity to nominate a “NC Main Street Champion.” This is a person or team that has had a “significant impact” on downtown Reidsville within the past year and have made extraordinary contributions to their downtown.

In recent years, the format for selecting a Champion is as follows:

- Reidsville Advisory/Reidsville Downtown Corporation board members may nominate a Champion
- Reidsville Advisory/RDC Board makes its recommendation on nomination(s) to City Council
- City Council may add nominations from the floor
- City Council votes and approves the current year’s Main Street Champion

Dav Gerrells, owner of Café 99 and Caterfest, is nominated for this year’s award by the Main Street Advisory/RDC Board of Directors. Dav opened his business in 1999 and has worked tirelessly to create a place for families and visitors to come and enjoy our downtown, have a great affordable lunch and offer amazing catering services to our community and beyond. Dav is also an investor in our downtown. He owns several buildings downtown and most recently worked directly with the Main Street Manager in offering one of his downtown locations to a new business looking to relocate to Reidsville. This business is thriving and credits Dav and his support as they continue to grow in our community. He supports downtown growth, working with the City and creating a service that draws visitors to our community. Dav has made a difference in our downtown and deserves this nomination.
(END OF MEMO)

Yount said we all love Dav, who has worked very hard to change our downtown and has invested in several buildings downtown. She described him as staple of the community. She said he had worked with her to bring a new business downtown. Yount said that Gerrells is the RDC's recommendation but reminded Council that they can also offer other candidates for Main Street Champion.

Mayor Gorham gave his "two cents," saying that Gerrells makes a "mean" chicken salad sandwich. Mayor Pro Tem Brown said a "mean" champion chicken too.

Councilmember Scoble said she didn't think there has ever been anything that we have asked of Dav that he didn't do wholeheartedly and at 120% to make downtown Reidsville better. Councilman Festerman questioned why Gerrells as an outstanding merchant, friend, etc., had not been nominated a long ago.

Councilmember Scoble made the motion, seconded by Councilwoman Walker and unanimously approved by Council in a 7-0 vote, to accept the recommendation of the Reidsville Downtown Corporation for Dav Gerrells as our Main Street Champion.

AMENDMENTS:

CONSIDERATION OF AMENDMENTS TO CHAPTER 5, SECTION 5-252 OF THE CITY'S CODE OF ORDINANCES REPEALING TWO CURRENT PROVISIONS PERTAINING TO MOBILE FOOD VENDOR, PUSHCART.

In making the staff report, Planning & Community Development Director Jason Hardin reviewed his September 12, 2023 memo, which follows:

MEMORANDUM

TO: The Honorable Mayor Gorham, Members of the Reidsville City Council, and Summer Woodard, City Manager
FROM: Jason Hardin, Director of Planning & Community Development
DATE: September 12, 2023
RE: Code of Ordinances Amendment – Mobile Food Vendors, Pushcart

Staff is petitioning to amend Chapter 5, "Business Licenses, Taxes, and Regulations," Article VIII "Mobile Food Vendors," Section 5-252 "Mobile Food Vendors, Pushcart." As you are aware, council codified the permitting requirements pertaining to mobile food vendors into the City Code of Ordinances. At the time, we focused mainly on amending regulations pertaining to food trucks. However, the Ordinance also addresses food pushcarts which are non-motorized. Recently we were made aware of an older provision in the code allowing food pushcarts to operate on public sidewalks in the Central Business Zoning District. As well as, an outdated line allowing pushcarts to only operate between the hours of 6am-10pm except in the Light Industrial(I-1) and Heavy Industrial (I-2) districts. These requirements should be located in the City's development regulations rather than the permitting requirements for Mobile Food Vendors. I recommend repealing these two current provisions and further evaluating the City's regulations regarding food pushcarts during the process of creating our new development ordinance. *(END OF MEMO)*

Hardin said this would be revisited, along with any other needed revisions, when the new Unified Development Ordinance (UDO) is being worked on. Again, he said staff is recommending these two items be repealed.

Mayor Pro Tem Brown then made the motion, seconded by Councilman Hairston and unanimously approved by Council in a 7-0 vote, to repeal the two items.

The Ordinance Amendment as approved follows:

AN ORDINANCE AMENDING THE CITY OF REIDSVILLE CODE OF ORDINANCES: CHAPTER 5, BUSINESS LICENSES, TAXES, AND REGULATIONS, ARTICLE VIII “MOBILE FOOD VENDORS,” SECTION 5-252 “MOBILE FOOD VENDOR, PUSHCART”

WHEREAS, the City of Reidsville desires to amend its regulations regarding location of Food Pushcarts.

THEREFORE, BE IT ORDAINED BY THE REIDSVILLE CITY COUNCIL:

That Article VII “Mobile Food Vendors” Section 5-252 Mobile Food Vendor, Pushcart be amended as follows:

- ~~18. Food pushcarts may operate between the hours of 6am and 10pm, except in I-1 and I-2 zoning districts if they are serving a post 10pm shift. (REPEALED)~~
- ~~19. Food pushcarts are only allowed on a public sidewalk within the Central Business District. (REPEALED)~~

Adopted and Approved, this the _____ day of September, 2023.

/s/ _____
Donald L. Gorham, Mayor

ATTEST:

/s/ _____
Angela G. Stadler, CMC/NCCMC
City Clerk

CONSIDERATION OF AMENDMENTS TO CHAPTER 10, SECTION 10-21, AVAILABLE WATER AND SEWER LINES, CONNECTION REQUIRED, OF THE CITY'S CODE OF ORDINANCES TO REMOVE ANY POTENTIAL CONFLICTS WITH HOUSE BILL 628.

In making the staff report, City Manager Summer Woodard read from Public Works Director Josh Beck’s memo dated September 12th, which follows:

MEMORANDUM

TO: Summer Woodard, City Manager
FROM: Josh Beck, Public Works Director
RE: Text Amendment to the City's Ordinance – Section 10-21 - Available water and sewer lines, connection required
DATE: September 12, 2023

On July 10, 2023, Governor Roy Cooper signed House Bill 628 into law. This new law revises G.S. 160A-317(a), removing City authority to force connections to water and sewer services in certain situations. Currently, our ordinance states that the owner of any proposed improvements on a subject property within the City limits and 300 linear feet from our existing water or sewer infrastructure must extend our system at their cost instead of being allowed to provide an onsite septic system or well. The revisions outlined in House Bill 628 allow the developer or homeowner to provide an onsite septic system if the cost of installing an onsite system is less expensive than the extension of our sewer system. Similarly, the law states that we cannot force the developer or homeowner to extend our water system if inadequate pressures are present.

Request:

Staff is recommending and requesting to City Council that we revise Section 10-21- Available water and sewer lines, connection required with the provided ordinance amendments to remove any potential conflicts with recent law changes made by the State. *(END OF MEMO)*

Councilman Hairston made the motion, seconded by Councilwoman DeJournette, to approve the revisions of Section 10-21.

Councilman Festerman said he felt like he would have to vote for this but he had a lot of concerns. While he said he didn't feel we have any choice but to vote for it, he said he felt the State is setting a bad precedent. The Councilman said that, once again, the State is getting into something that we should be doing. Mayor Gorham said that was a very good point.

Council voted to approve the motion in a 7-0 vote.

The Ordinance Amendment as approved follows:

AMENDING THE CITY OF REIDSVILLE CODE OF ORDINANCES

AN ORDINANCE AMENDING CHAPTER 10, MUNICIPAL UTILITIES AND SERVICES SECTION 10-21 – Available Water and Sewer Lines, Connections Required

BE IT ORDAINED by the City Council of the City of Reidsville, North Carolina, that the City of Reidsville Code of Ordinances be amended as follows:

Part. I. That Chapter 10, Section 10-21. Available Water and Sewer Lines, Connections Required, is hereby repealed and rewritten in its entirety as follows:

- (a) All owners of improved property located within the corporate limits and upon and within a distance of three hundred (300) feet, as measured from the front property line of any water line*

owned and operated by the city, shall connect their premises to the city water system at the property owner's expense if the city is able to provide adequate water pressure.

- (b) All owners of improved property located within the corporate limits shall connect their premises to the city gravity sewer system at the property owner's expense if the cost in doing so is less than the cost of an onsite septic system.*
- (c) Any person who connects such person's premises to the city water system for domestic household water service may continue the use of a private well for any purpose other than domestic household water supply. There shall be no cross connection of the city water system with any private well or any other source of water supply.*
- (d) This section shall be enforced by appropriate equitable remedies, including mandatory injunction, issued by a court of competent jurisdiction, as provided by G.S. 160A-175(d) and (e).*
- (e) Owners of improved property who presently are not connected to city water or sewer lines are exempted from mandatory connection to such lines until it is determined by the health department or other competent authority that the private well or septic tank is not usable, repairable, or the cost is more than connecting to the City's water or sewer system.*
- (f) Also incorporated into this section is an explanation of its interpretation:*
 - (1) Citizens with well and septic tanks:*
 - a. May continue to use private systems;*
 - b. Must connect to water system if available within three hundred (300) feet, only if the well goes bad and adequate water pressure is available;*
 - c. Must connect to the sewer system only if the septic tank goes bad, is not repairable, or the cost to extend the sewer system is less expensive than the septic tank repairs/replacement.*
 - (2) Citizens with well and city sewer tap:*
 - a. May continue to use private well;*
 - b. Must connect to the water system if available within three hundred (300) feet only if the well goes bad and adequate water pressure is available.*
 - (3) Citizens with septic tank and city water tap:*
 - a. May continue to use septic tank until it goes bad;*
 - b. Must connect to the city sewer system only if the septic tank goes bad, is not repairable, or the cost to extend the sewer system is less expensive than the septic tank repairs/replacement.*
 - (4) Citizens with city water and city sewer:*
 - a. Must remain on city systems;*
 - b. Can have well if not cross-connected to city water system;*
 - c. Cannot have septic tank.*
 - (5) No city water service will be connected to any building unless an approved method of sewage disposal is also present or connected to that property.*
- (g) The construction and operation of water wells or well systems with a designed capacity of ten thousand (10,000) gallons per day or greater by any person who has connected his premises to the city water system pursuant to this section is prohibited.*
- (h) All references in this section to "person," "owner," "citizens," and so forth shall be referred as required by context to the owner of improved property for which connection to the water or*

sewer system of the city is required hereunder, whether a natural person or other entity, and shall include singular, plural, masculine or feminine as required by context.

Part II. This Ordinance shall become effective upon its adoption by the City Council of the City of Reidsville, North Carolina.

ADOPTED this the 12th day of September, 2023, by the City Council of the City of Reidsville, North Carolina

/s/ _____
Donald L. Gorham, Mayor

ATTEST:

/s/ _____
Angela G. Stadler, City Clerk, CMC/NCCMC

GRANTS & LOANS:
CONSIDERATION OF PROJECT PIPER BUILDING REUSE GRANT WITH CITY COMMITMENT FOR 5% LOCAL CONTRIBUTION AND ACCOMPANYING RESOLUTION.

In making the staff report, City Manager Summer Woodard discussed the economic development project, Project Piper, which is seeking to apply for a Building Reuse Grant through the State Department of Commerce for the expansion of its operations and the creation of new jobs. She said they were seeking approval of the attached application and the commitment of the required 5% local contribution up to \$3,750 in order for this project to be considered for funding. Therefore, the City Manager staff is asking Council to approve the attached documents.

Councilmember Scoble said she didn't know if she understood what Project Piper is? Manager Woodard reminded her this is an economic development project, which would repurpose the old *Reidsville Review* building.

Councilman Hairston then made the motion, seconded by Councilmember Scoble and unanimously approved by Council in a 7-0 vote, to approve. (A COPY OF THE APPLICATION IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)

CONSIDERATION OF NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY GRANT FOR \$100,000 AND MEMORANDUM OF ACCEPTANCE.

Before Information Technology Director Shirrell Williams spoke, Assistant City Manager of Administration Chris Phillips said that Williams and her staff, Steve Eastwood and Gilbert Noetzel, should be commended. Before Williams came here, retired IT Director Rhonda Wheeler and her team had identified some best practices that should be implemented to make the City's computer systems and its data more secure. When he told her it had been cut from this year's budget, Williams went out and found the money, Phillips said. The City has received from the NC Department of Public Safety a \$100,000 State and Local Cybersecurity grant, he explained, which drew a round of applause from the Council and audience. In answer to Councilman Festerman's question, Phillips said there is no match needed.

Williams then spoke to Council, noting she had asked her team, Eastwood and Noetzel, to stand with her because even though she wrote it, they will all implement it. She said she thought we have the best IT professional team in the State of North Carolina. This \$100,000 grant will help them to get Microsoft 365, which will help make the City more secure and offer more functionality, Williams continued. She reviewed the benefits that would be available, including the sharing of information, etc. She talked of writing more grants as well for the December grant writing cycle.

Staff tonight, it was noted, is asking for Council to approve the Memorandum of Agreement.

After congratulating IT staff on receiving the grant, Councilman Festerman asked them to explain how this \$100,000 grant would benefit the City, especially in light of at least one North Carolina city that was devastated by hackers, etc. Williams said the benefits would include cybersecurity training for all employees and improving, upgrading and making more secure our infrastructure so that it is up to the specs for Cybersecurity, such as multifactor authorization, etc. By going to Microsoft Office 365, they would be able to eliminate the need for one server and move information into the Cloud, which would help with disaster recovery, etc.

More discussion ensued about the program and several Council members complimented staff for pursuing this grant. Councilmember Scoble asked if there were any restrictions on how the money would be used? Williams said the restrictions dealt with scope of work (Cybersecurity and Office 365) and the amount of time to use the grant monies, which is up to three years.

Councilwoman Walker, noting people are always taking their pictures, asked to take a picture of the IT team, especially those that went out and got a \$100,000 grant.

Mayor Gorham asked what was Council's favor on the Memorandum of Acceptance?

Councilman Festerman made the motion "so moved," seconded by Councilwoman Walker and unanimously approved by Council in a 7-0 vote, to approve the Memorandum of Agreement. (A COPY OF THE MOA IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)

CONSIDERATION OF AMENDED OFFER AND ACCEPTANCE FOR A STATE REVOLVING LOAN OF \$5,180,682 FOR THE WASTEWATER TREATMENT PLANT HEADWORKS REPLACEMENT PROJECT WITH CORRESPONDING RESOLUTION AND CAPITAL PROJECT ORDINANCE AMENDMENT.

In making the staff report, Assistant City Manager of Administration/Finance Director Chris Phillips reviewed his August 29, 2023 memo, which follows:

HEADWORKS FINANCING AND CAPITAL PROJECT ORDINANCE

To: Summer Woodard, City Manager
From: Chris Phillips, Asst. City Manager/Finance Director
Date: August 29, 2023

Last month, the City Council approved the financing of the Headworks project. The related paperwork that had been received from the State was for \$5,036,100 an amount that was \$144,582 less than the

actual amount approved by the Local Government Commission. Corrected information from the State showing the full approved debt of \$5,180,682 was received after the August City Council meeting. At this time, the City Council needs to adopt the attached revised resolution for the correct amount.

At this time, the Headworks Capital Project Ordinance also needs to be amended by the City Council to increase the amount financed by \$144,582 and a corresponding increase to the project's contingency account.

Please have the City Council consider these actions and let me know if any further information is needed. (END OF MEMO)

After Phillips reviewed his memo which noted that the information the State presented and had been approved last month by Council had not been accurate, Mayor Gorham said at least it was additional money in our favor. Phillips said the extra money would be in Contingency if it was needed, especially knowing how projects are going today. He added that the 1.8% interest rate is pretty low.

Phillips said Council needs to approve the Resolution and the Capital Project Ordinance Amendment, which picks up the additional proceeds.

Councilman Festerman made the motion, seconded by Councilmember Scoble and unanimously approved by Council in a 7-0 vote, to approve the Resolution.

The approved Resolution follows:

**RESOLUTION BY GOVERNING BODY OF RECIPIENT
TO ACCEPT AN OFFER OF FUNDING**

WHEREAS, the North Carolina Department of Environmental Quality Division of Water Infrastructure has offered a Clean Water State Revolving Loan in the amount of **\$5,180,682** for the construction of the **Headworks Replacement**, and

WHEREAS, the **City of Reidsville** intends to construct said project in accordance with the approved plans and specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REIDSVILLE:

That **City of Reidsville** does hereby accept the Clean Water State Revolving Loan offer of **\$5,180,682**.

That the **City of Reidsville** does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That **Summer Woodard, City Manager**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the 12th day of September, 2023 at Reidsville, North Carolina.

SEAL

/s/ _____
Donald L. Gorham, Mayor

ATTEST:

/s/ _____
Angela G. Stadler, City Clerk

Councilwoman Walker then made the motion, seconded by Councilwoman DeJournette and unanimously approved by Council in a 7-0 vote, to approve the Capital Project Ordinance Amendment.

The Wastewater Treatment Plant Headworks Capital Project Ordinance Amendment as approved follows:

**WASTEWATER TREATMENT PLANT HEADWORKS
CAPITAL PROJECT ORDINANCE AMENDMENT**

WHEREAS, North Carolina General Statute 159-13.2 authorizes the establishment of a Capital Project Fund to account for expenses and revenues that are likely to extend beyond a single fiscal year; and

WHEREAS, the Wastewater Treatment Plant Headworks Capital Project Fund was established on February 10, 2020: and

WHEREAS, it is the desire of the Mayor and the City Council of the City of Reidsville to recognize additional funding, to appropriate funds and to set up or amend related accounts;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Reidsville that:

Section 1 That the following revenue accounts for this project is hereby established/amended:

57-3900-0000	Proceeds of State Revolving Fund	\$	144,582
--------------	----------------------------------	----	---------

Section 2. The following line items of expenditures are hereby established/amended:

57-7130-9911	Contingency	\$	144,582
--------------	-------------	----	---------

Section 3. The City Manager and Finance Director are hereby granted all necessary authority to carry out this project, including the approval of payment requests as earned under approved contracts, to approve change orders in each contract as long as said change orders amount to less than \$25,000 each, to transfer funds from the established Contingency Fund to cover such change orders and cost overruns. The Finance Director is authorized to make temporary loans to this capital project from the General Fund in order to cover costs before receipt of revenues and to establish an acceptable cash flow.

This the 12th day of September, 2023.

/s/ _____
Donald L. Gorham
Mayor

ATTEST:

/s/ _____
Angela G. Stadler, CMC/NCCMC
City Clerk

PROJECTS:
CONSIDERATION TO PROCEED WITH REBIDDING OF WASTEWATER
TREATMENT PLANT BNR PROJECT.

In making the staff report, City Manager Summer Woodard reviewed Public Works Director Josh Beck's September 12th memo, which follows:

MEMORANDUM

TO: Summer Woodard, City Manager
FROM: Josh Beck, Public Works Director
RE: WWTP Biological Nutrient Removal (BNR) Project – Consideration of additional funding and rebidding
DATE: September 12, 2023

On March 9th, 2023, City staff, along with our engineering firm, McGill Associates, opened sealed bids for the WWTP Biological Nutrient Removal (BNR) Project. The lowest bid price provided was \$8,620,100, which was substantially more than the funding secured at that time. Since then, we have confirmed with the original funding agency that an additional \$5,000,000 is available at the same rate and terms. This additional funding provides us up to \$8,963,089 in zero interest loans and \$500,000 in a grant from Golden Leaf for baffle walls. City staff still believe even at the previous bid amount that this is an important project for Reidsville as it increases our wastewater treatment capabilities and allows for future growth.

Request:

Staff is recommending and requesting to City Council that we proceed with rebidding the WWTP BNR Project as designed. Staff is also requesting that once the bid is obtained and the appropriate loan application is submitted to the LGC, that the City of Reidsville will likely need to accept the additional funding amount of \$5,000,000 at the zero interest and 20-year term to finance the project. (END OF MEMO)

Councilmember Scoble then made the motion, seconded by Councilwoman DeJournette and unanimously approved by Council in a 7-0 vote, to approve the recommendation of staff.

Councilmember Scoble said we have put so much time and effort into this project, we can't stop now.

CONSIDERATION OF RECOMMENDATION TO GIVE THE CITY MANAGER
AUTHORITY TO SIGN CHANGE ORDER FOR RURAL READY SITE UTILITIES
PROJECT.

In making the staff report, City Manager Summer Woodard reviewed Public Works Director Josh Beck's September 12th memo, which follows:

MEMORANDUM

TO: Summer Woodard, City Manager
FROM: Josh Beck, Public Works Director
RE: Rural Ready Site Utilities – Diesel Drive Project Change Order Authorization
DATE: September 12, 2023

Since April 2023, City staff along with our engineering firm, WithersRavenel have been working with Bryan Coley, a representative of Triangle Grading and Paving, Inc to understand the following aspects of this project:

1. Why the project is roughly two years behind the original completion date.
2. Why the contractor has been unwilling to sign a change order request for additional work.
3. How we move forward with completing this project in a timely manner.

Shortly after our initial meeting with Mr. Coley to discuss the items above, the County received a Notice of Violation (NOV) for an improperly installed temporary stream crossing, an improperly installed culvert, sediment deposition within the stream channel, excessive temporary wetlands impact, and excessive permanent stream impacts.

Since then, numerous additional meetings between the City, Engineer and Contractor have been held discussing the NOV and ways to move the project forward. WithersRavenel, upon receipt of these violations, has submitted a permit modification, and Triangle Grading is continuing to work with our engineering team to properly address these environmental concerns. During this same period, WithersRavenel drafted a Memorandum of Understanding (MOU) that detailed these concerns and that the cost associated with these permit modifications and stream mitigation credits, totaling roughly \$52,000, would be the sole responsibility of Triangle Grading and Paving.

Mr. Coley has now provided all the necessary backup documentation requested by the City to revise the original change order and after much discussion, Triangle Grading and Paving has executed the MOU on August 31, 2023.

Request:

Based on these recent events, the next step to move this project forward is to execute the change order. Unfortunately, there was insufficient time to obtain the necessary signatures before the September agenda packets were to go out. Therefore, our recommendation is that at the September meeting City Council give the City Manager the authority to sign the change order in the amount of \$561,696.00 and add 605 days to the contract time once executed by the Contractor and Engineer. The additional 605 days were calculated due to pipe material delays and the need to complete the scope of work outlined in the change order. *(END OF MEMO)*

As she reviewed the memo, Manager Woodard said she was very excited to report this to Council. Again, she asked for the authority to sign the Change Order. Councilmember Scoble said if the City Manager signs the Change Order, this additional work will start immediately? Manager Woodard agreed. The Councilmember then said it will take about 605 days to finish it? Woodard agreed.

Mayor Gorham asked if there was a motion to allow the City Manager to sign the change order for the Rural Ready Site?

Councilwoman DeJournette made the motion “so moved,” seconded by Councilman Hairston and unanimously approved by Council in a 7-0 vote. (A COPY OF THE CHANGE ORDER IS HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.)

BOARD & COMMISSION APPOINTMENTS:

City Manager Summer Woodard distributed the ballots for the August Board & Commission appointments.

PUBLIC COMMENTS.

Ms. Vanessa Williams of 403 Sprinkle Street, Reidsville, came forward as an advocate for Sprinkle Street. She expressed concerns about the intersection of Sprinkle and Scales streets and the tightness of the right turn onto Sprinkle from Scales as well as people parking on the sidewalks of Sprinkle. She asked if no parking signs could be placed on the street. Ms. Williams also mentioned the gully on the side of the street and questioned whether a railing could be placed there to keep an accident from happening.

Ms. Williams was told that City Manager Woodard would follow up on these concerns.

CITY MANAGER’S REPORT:

MONTH OF SEPTEMBER.

City Manager Summer Woodard provided the report for September, which follows:

Date: August 28, 2023
To: Mayor Donald Gorham
City Council Members
From: Summer Woodard, City Manager
Subject: City Manager’s Monthly Report

Personnel:

- **Economic Development Director** - Mac Williams and his firm have posted the job application for this position. This position is being advertised on the firm’s website, City website, LinkedIn and on various Economic Development websites. Please see job description and application under the Miscellaneous tab in the agenda packet.

Projects & City Updates:

- **The Sesquicentennial Celebrations** – For the month of September, our celebration will include an Open House at the Reidsville Water Treatment Plant on Saturday, September 9, from 1:00 p.m. to 3:00 p.m. There will be a 9/11 Memorial Service on Monday, September 11, at 9:00 a.m. at Fire Station #1 located on South Scales Street. Art in the Afternoon will be at Penn House on Saturday, September 16, from 10:00 a.m.-5 p.m. and Sunday, September 17, from 1:00 p.m. to 5:00 p.m. Also, on September 23 at 7:00 p.m., our Summer Concert series will be at Market Square and feature music by the band, Gump Fiction, which is 1990s music.
- **JC Park Tennis Courts** - We are currently finishing the final piece of the USTA Grant process that includes an engineering drainage report. Our Engineering Department has arranged with a professional land surveyor to take the elevation shots for the four (4) courts and the surrounding grassy areas. This will identify if water is being retained on the courts. This information is needed for Engineering to complete the stormwater study (draining report) portion of the grant. A heavy rain is needed to provide a more accurate report. We anticipate this being ready to submit in a couple of weeks.

- **Pickleball** - We have purchased a storage box with portable nets and removable striping for Tennis Courts 4 & 8 to allow for additional pickleball playing areas. These are the two courts on the left (as you are facing the tennis courts with the baseball fields behind you) that are the furthest away from the parking lot.

We have informed the regular pickleball players about what we have done, and we have asked how we can assist with making it more convenient for them to play.

- **Family Forward Application** - The application has been submitted. We have asked employees to respond to the survey from the organization and sent a reminder they need to complete the survey.
- **Sister Cities** - The committee has met and gone over the application. They have answered all questions on the application and are reviewing the completed document to make changes, etc. Marketing plans to submit the application to Sister City International the week of Aug 28.
- **Splash Pad** - Underground electrical and plumbing is complete for the two buildings. Both the water and sewer taps are complete for the project. CMU blocking is progressing on the bathroom facility along with plumbing and electrical rough-ins. L Square was delayed mobilizing to the jobsite and finally arrived from Georgia on 8/14/23. Over the next couple of weeks, they will complete the necessary underground piping and embeds before pouring the concrete slab. CMU blocking will also proceed on the second building once L Square has plumbed out the mechanical room. See attached photos under the Miscellaneous tab in the agenda packet for progress on 8/23/23.
- **Penn House Building Project** - Electrical, plumbing and mechanical rough-ins are nearly complete with the exception of the recent change order request for camera and AV pathways. Once everything is inspected and approved, the contractor can begin to insulate and sheetrock all interior walls. Smokescreen partitions and some miscellaneous walls have been initially hung with drywall (one side). Ongoing discussions about the EIFs continue to delay the exterior from progressing forward. The porch columns are complete, and the supports are currently being framed out. HVAC equipment projected lead time has shortened by one week, which continues to be the longest lead time and likely the final item to complete the project at the end of November.
- **Lawsonville Avenue School Project** - We are still waiting on the attorneys to divide the property. We have received a \$250,000 grant from Rural Transformation. We have also gotten the endorsement of the County Manager to be one of the projects for the Golden Leaf Grant initiative in the amount of \$300,000. This is a yearlong process for this grant. Chris and Judy are meeting Monday, Aug. 28, with PTRC to discuss the SEID grant. PTRC thinks this project will qualify. If so, this would be an application for \$500,000. RAF has asked we return to them in October to discuss the project and possible funding.
- **Lunch and Learn Event** - Manager Lunch and Learns are listening series for our Teammates to have the opportunity to engage with the City Manager and Assistant City Managers on topics that relate to local government. Each series is from 12:00 p.m. to 1:00 p.m. and will include a local government topic, audience participation and lunch. This month's Lunch and Learn will be held on Tuesday, September 19th at Reidsville Fire Department Station #1 where our topic

will be Benefits and Retirement. All employees are invited and encouraged to attend all series at each location.

- **Place Your Be on Reidsville** - The City of Reidsville has partnered with the Chamber of Commerce, Rockingham Community College and Rockingham County on a three-part series encouraging economic development in Reidsville. The third event will be on Wednesday, September 20, from 5:00 p.m. to 8:00 p.m. at the Reidsville Event Center. This event will be a networking event for property owners, business owners and financial institutions. This is a public event, and everyone is encouraged to attend. We do ask that everyone register so we can have a head count on the number of attendees for planning purposes.
- **Fall Decorations** - The City of Reidsville has started planning for our 2023 downtown fall decoration and photo displays. We are hoping to have all decorations up by September 29.
- **Battle of the Cup** - The next event will be Thursday, September 21, from 2:00 p.m. to 4:00 p.m. at the upper JC Park. The event will be a Kickball tournament.

Events/Meetings Attended:

- 8/1 – Attended the Historical Marker dedication for Griggs vs. Duke Power and attended National Night out
- 8/2 - Ribbon Cutting for Fresenius Kidney Center and C.A.L.M. Committee meeting
- 8/3 - Special Called City Council Meeting and attended the EDC banquet in Stoneville, NC
- 8/8 - City Council Meeting
- 8/9 - Management Team Meeting
- 8/10 - Attended Teen Center Open House
- 8/16 - Employee Relations Committee Meeting
- 8/17 - Special Called City Council Meeting
- 8/22 - Went to Cricket Forge in Durham, NC to look at metal work for Depot Shelter
- 8/23 - Ribbon cutting for Jersey Mikes
- 8/24 - Attended ABC Board meeting
- 8/25 - Meetings with City Council Members
- 8/26 - Meeting with WithersRavenel Engineering Firm
- 8/29 - RDC meeting and meeting with Star News regarding Christmas Parade (*END OF REPORT*)

COUNCIL MEMBERS' REPORTS.

Mayor Pro Tem Brown – Mayor Pro Tem Brown thanked the Council and City Staff for the kind acts, thoughts, and prayers during the passing of his sister. He said it was good to be back with the Council.

Councilwoman DeJournette – Councilwoman DeJournette reported attending the following events: 8/1, attended the Unveiling of a Marker recognizing the landmark case of Griggs vs Duke Power in Wentworth on the Civil Rights Trail; 8/2, Ribbon Cutting at Reidsville’s Fresenius Kidney Dialysis; 8/3, attended Special City Council Meeting; 8/3, Economic Development Mtg; 8/8, Participated in Reidsville Advisory RDC Meeting; 8/8, Two-on-Twos Meeting; 8/17, Closed Session City Council Meeting; 8/17; Closed Session City Council Meetings; 8/23, Reidsville Chamber Board Meeting; 8/25, Two on Two Meeting with Mayor Gorham; 9/9, Black Family Day Downtown Celebration.

Councilwoman DeJournette thanked Mayor Gorham and the City Council for their concerns during the illness of her husband, Ted.

Reidsville Chamber of Commerce, President Diane Sawyer - Chamber President Diane Sawyer reported the Upcoming Events as follows: Leadership Rockingham Class of 2023-2024 Begins, Rockingham Community College, on September 13, 2023, 8 a.m.; Franchise Event-Place Your Bet on Reidsville, Reidsville Event Center, 223 South Scales Street, September 20, 2023, 5-8 p.m. and Reidsville Chamber of Commerce Business Expo and Job Fair, October 26, 2023, 2-7:30 p.m., Reidsville Christian Church, 2020 South Park Drive, Reidsville, NC. Upcoming Ribbon Cuttings were reported as follows: Brookdale of Reidsville-25th Anniversary Celebration, September 14, 2023, 5-7 p.m., 2931 Vance Street Extension; Career Exploration Labs Reidsville Middle School, September 20, 2023, 9 a.m., 1903 South Park Drive; Pennrose Park Country Club, September 26, 2023, 12 noon, 1622 Country Club Road; SparksNC, LAB Booker T. Washington Learning Center, September 27, 2023, 9 a.m., 401 Moss Street; Hendlee CPR Safety Solutions, LLC, October 2, 2023, 2 p.m., 337 South Scales Street Suite B; Menher Group, Combined Ribbon Cutting with Eden Chamber of Commerce, October 16, 2023, 12 noon, Mural Park (Across the street from the Reidsville Chamber of Commerce); and Moving on Faith, October 20, 2023, 12 noon, Reidsville Chamber of Commerce. President Sawyer welcomed the following new members: Kelsy the Notary; BETA Fueling Systems, LLC; Scottie Springer, A Cleaner World; and Storm Real Estate Group LLC- Powered by NorthGroup RE. September Coffee and Connections will be held on September 7, 2023 and hosted by United Way of Rockingham County at Reidsville Family YMCA from 9-10 a.m.

Councilmember Scoble – Councilmember Scoble reported attending the following: 8/10, Kiwanis Club; 8/10, LCB Building Clean-up; 8/14, Sister City Meeting; Penn House; 8/17, Special City Council Meeting at City Hall; 8/24, Kiwanis Club; 8/30; LCB Board Meeting; 8/31, Kiwanis Club; 9/1; BooHoo Breakfast for South End Elementary; 9/1; LCB First Pour Meeting; 9/7; Kiwanis Club; 9/7, LCB First Pour Meeting; 9/8, LCB Soft Opening, a huge success.

Councilwoman Walker – Councilwoman Walker extended her condolences to the family of Mr. Bobby Setliff, who passed away last week. She said he was a coach at Wentworth Elementary but also was baseball and wrestling coach at Rockingham Senior High School. She talked of the lives he had changed over the years, giving words of wisdom and telling jokes that made the students fall in love with him. She invited people to attend the Ann Ruston Community Watch yard sale this coming weekend. She invited the Ms. Vanessa Williams to come to that Community Watch group and, perhaps, get one started for the Sprinkle Street area. The Councilwoman reported attending the following events in a written report given to the Clerk: 8/9; Rock-A-Top Graduation; 8/10, Open House at Teen Center; 8/13, Open House at Governor Reid House; 8/17, City Council Meeting; 8/23, Ribbon Cutting at Jersey Mike’s; 8/24, ABC Board Meeting; 8/24, Appearance Board Meeting; 8/25, Two-on-Two Meeting; 9/9, Open House at the Water Treatment Plant – Shout out to Blake and his staff; 9/9, Black Family Day Downtown; 9/11, 9-11 Memorial at Fire Station. Councilwoman Walker extended her condolences to the family of Mr. Bobby Setliff.

Councilman Hairston – Councilman Hairston reported attending the following: 8/3, Special City Council Meeting; 8/15, NAACP Zoom Meeting; 8/17, Opening Prayer for the Rockingham County Board of Elections; 8/26, participated in the South End School Prayer Walk; 8/26, Elm Grove Missionary Baptist Church Men’s Breakfast; 9/9, attended the 27th Annual Black Family Day at Market Square. He thanked Mr. Muhammad for allowing him, Councilwomen DeJournette and Walker to say a few words.

Councilman Festerman – Councilman Festerman took a few moments to talk about the late W.B. “Dud” Apple, a former Mayor of Reidsville. He described Apple as a mentor and a dear friend with all

kinds of attributes, who was a gentle soul or “gentle giant”. He noted that Apple was on Council in the mid-1960s and discussed some of the things going on while he was in office. While Apple lost his sight many years ago, he never lost his optimism for the City and was a great cheerleader for Reidsville, the Councilman stated. He said that he and Mayor Gorham were able to attend the funeral. Councilman Festerman also congratulated Councilman Hairston’s son, who was named an Employee of the Year in ATF, Department of the Treasury, for the second year in row.

Mayor Gorham

Mayor Gorham attended the following events: 8/11, Mayor Pro Tem Brown’s sister’s funeral; 8/13, Kiwanis Club Meeting; 8/13, Special Council Meeting; 8/14, Met with Economic Development Team, 8/18, Senior Citizens Trip to Smith Mountain Lake, 8/18; Reidsville vs. Western Alamance; 8/19, Concert at Market Square; 8/23, Ribbon Cutting at Jersey Mike’s; 8/24, Zoom Meeting with Ms. Lynn a graduate student (Mayor’s Role); 8/25, Two on Two’s with Councilmembers; 8/26, Elm Grove Men’s Day Program; 8/26, Jerusalem Holy Church Safety Program; 8/26, Jerusalem Holy Church Information Program; 8/28, Made a Video for CGI, 8/28, Manager Mayor Dinner Wentworth; 8/29; Economic Development Team Meeting; 9/8, Reidsville vs Eastern Alamance; 9/9, Attended the William Burch “Dud” Apple Jr. Funeral, a former Mayor of Reidsville; 9/9, Attended the Black Family Day at Market Square; 9/11, 9-11 Memorial Service at Fire Station 1.

ANNOUNCEMENT OF BOARD & COMMISSION APPOINTMENTS.

City Clerk Angela G. Stadler reported the following unanimous board and commission appointments, which follow: Gatha Siddle Stevenson of 1107 North Woodleigh Circle, New Reidsville Housing Authority Board; A. Carlton Johnson of 1415 Brookwood Drive, Reidsville Appearance Commission; Marguerite Holt of 1008 Ridgewood Avenue and Anne M. Simmons of 313 S. Branch St., Reidsville Historic Preservation Commission; Richard Ratliff, 814 Lawndale Drive, Apt. #126, Reidsville Human Relations Commission; and Thomas Thompson, 326 Carter Ridge, Reidsville Planning Board. (*A COPY OF THE BALLOTS ARE HEREIN INCORPORATED AND MADE A PART OF THESE MINUTES.*)

MOTION TO ADJOURN.

Councilwoman Walker made the motion “so moved” to adjourn, seconded by Councilmember Scoble and unanimously approved by Council in a 7-0 vote at approximately 7:21 p.m.

Donald L. Gorham, Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC, City Clerk



The City of
Reidsville

North Carolina

Department of Planning & Community Development

230 W, Morehead Street, Reidsville, NC 27320 Ph. (336)349-1065

Planning@reidsvillenc.gov

MEMORANDUM

TO: The Honorable Mayor Gorham, Members of the
Reidsville City Council, and Summer Woodard, City Manager
FROM: Jason Hardin, Planning & Community Development Manager
DATE: September 29, 2023
RE: Docket No. Z 2023-01

Maryanne Chiriboga is petitioning to rezone 226 Woodrow St. (Rockingham County Tax Parcel #149989) from General Business (GB) to Residential-6 (R-6). The parcel encompasses an area of 20,908 square feet or 0.48 acres. The existing land use is legal non-conforming with a single-family home constructed in 1910 located on the lot. Residential uses are allowed in the General Business District but only with a Special Use Permit (SUP). As the existing dwelling was built prior to the adoption of the Zoning Ordinance and was not issued a SUP, the use is considered legal non-conforming.

The surrounding land use is a mix of commercial (GB) and residential (R-6) as the lot is located on Woodrow St., which runs perpendicular to S. Scales St. The area to the south is a mix of General Business (GB) and Residential-6 (R-6). To the east, north and west the abutting lots are zoned General Business (GB). Overall, the area is a mix of zoning districts. Considering the mix of zoning districts surrounding the property, the presence of an abutting Residential-6 (R-6) neighborhood to the south and consistency with surrounding land use, a zoning designation of R-6 for the property is reasonable.

This property is located in Growth Management Area 1 which encompasses the Central Business District and surrounding area. GMA 1 prioritizes high density commercial development, the expansion of residential alternatives, and serves as a major employment center. While expansion of single-family development is not out-right prioritized in GMA 1 in the Land Development Plan. The intent of the plan is not necessarily to exclude residential development, entirely, as it discusses expansion of residential alternatives. Therefore, we find the proposed rezoning is consistent with the 2022 Reidsville Land Development Plan. This rezoning is reasonable and in the public interest of the community based on the information provided in this report and the attached statements of reasonableness and consistency.

The Planning Staff recommend the proposed rezoning application be approved.

PLANNING BOARD RECOMMENDATION

The Planning Board unanimously recommended the proposed rezoning be approved.

DRAFT MOTIONS TO APPROVE/DENY

Included are suggested motions to either approve or deny the proposed zoning map amendment depending on the position Council wishes to take on the case.



City of Reidsville, North Carolina
Department of Planning & Community Development
230 West Morehead Street
Reidsville, NC 27320
336-349-1065
Planning@reidsvillenc.gov

Application for Zoning Map Amendment

Date Submitted: 8/15/2023 Application No.: Z 2023-01 (Office Use)

APPLICANT INFORMATION:

Name: Maryanne Chiriboga
Address: 226 Woodrow St City/State/ZIP Reidsville NC 27320
Daytime Telephone No. : 984-710-1889

PROPERTY OWNER INFORMATION:

Name: Maryanne Chiriboga
Address: 226 Woodrow St City/State/ZIP Reidsville NC 27320
Daytime Telephone No. : 984-710-1889

PROPERTY INFORMATION:

County Tax Parcel Number: 149989
County Property Identification Number (PIN): 890406476811
Property size in acres (sq. ft. if less than one (1) acre): 0.48
Property street location: 226 Woodrow St Reidsville NC 27320
Current use of property: single family residence
Existing Zoning District: general business
Requested Zoning District: Residential

CERTIFICATION

I hereby request the Planning Board to consider this rezoning application and to make recommendations to the City Council to amend the Zoning Map. I certify that all information provided by me is accurate to the best of my knowledge.

Maryanne Chiriboga
Maryanne Chiriboga (Aug 15, 2023 17:15 EDT)

Signature of Applicant

I hereby certify that I am the rightful and true owner(s) of the property(s) indicated on this application for zoning change.

Maryanne Chiriboga
Maryanne Chiriboga (Aug 15, 2023 17:15 EDT)

Maryanne Chiriboga
Maryanne Chiriboga (Aug 15, 2023 17:15 EDT)

Signature of Owner(s)



**CITY OF REIDSVILLE
DEPARTMENT OF PLANNING
& COMMUNITY DEVELOPMENT**

REZONING REQUEST STAFF REPORT

DOCKET NO.: Z 2023-01

PRESENTER: Jason Hardin, Planning & Community Development Director

CONTRIBUTING STAFF: Jason Hardin, Planning & Community Development Director
Drew Bigelow, Planner I

PETITIONER: Maryanne Chiriboga

OWNER(S): Maryanne Chiriboga

REQUEST: Rezone the property from GB to R-6.

LOCATION: 226 Woodrow St.

PUBLIC NOTICE MAILED: 9/7/2023

PUBLIC NOTICE POSTED ON PROPERTY: 9/7/2023

PUBLIC NOTICE PUBLISHED IN NEWSPAPER: 9/10/2023

SITE INFORMATION

Tax Parcel Number(s): 149989

Site Acreage: 0.48 Acres

Current land uses: Single-Family Dwelling.

Availability of Water: Existing Service.

Availability of Sewer: Existing Service.

Is the site located in the Jordan Lake Watershed? Yes.

Is the site located in the Troublesome Creek Watershed? No.

Is the site located within a floodplain? No.

Is the site located within a historic district? No.

What is the topography of the property? Flat.

Is there a stream on the property? No.

ZONING COMPABILITY ANALYSIS

North: General Business (GB)
South: Residential-6 (R-6) & General Business (GB)
East: General Business (GB)
West: General Business (GB)

1. Is the rezoning consistent or compatible with the existing nearby land uses?

COMMENTS: Yes, the property is adjacent a Residential-6 (R-6) Zoning District.

CONSISTENCY WITH ADOPTED PLANS

1. Would the granting of the rezoning request be in conformance with the 2022 Reidsville Land Development Plan?

COMMENTS: The plan does not mention expansion of single-family development, specifically. However, the intent of the plan is not to push out residential land uses.

2. Is the rezoning reasonable and in the public interest?

COMMENTS: Yes.

3. Are there traffic considerations associated with the granting of this rezoning request?

COMMENTS: No.

4. Have the conditions changed in the area from the time that the area was originally zoned making this change appropriate or necessary?

COMMENTS: No.

5. Has the Zoning classification of this property changed since the original 1965 adoption of the Zoning Ordinance?

COMMENTS: No.

6. Are there substantial reasons why the property cannot be used in accord with existing zoning?

COMMENTS: No.

7. Would the granting of the rezoning request raise precedents, vested rights, etc.?

COMMENTS: No.

8. Will the proposed change constitute a grant of special privileges to an individual owner to the detriment of general plans, trends, or public welfare?

COMMENTS: No.

OTHER REVIEW FACTORS

1. Would the proposed rezoning have an adverse impact on other public facilities such as utilities and streets?

COMMENTS: No.

2. Would the proposed change be a deterrent to the improvement or development of adjacent property in accordance with existing regulations?

COMMENTS: No.

3. Would the granting of the rezoning request impose undue hardships on adjacent landowners such as noise, smoke, odors, visual impairment or other nuisances?

COMMENTS: No.

ANALYSIS AND STAFF RECOMMENDATION

Maryanne Chiriboga is petitioning to rezone 226 Woodrow St. (Rockingham County Tax Parcel #149989) from General Business (GB) to Residential-6 (R-6). The parcel encompasses an area of 20,908 square feet or 0.48 acres. The existing land use is legal non-conforming with a single-family home constructed in 1910 located on the lot. Residential uses are allowed in the General Business District but only with a Special Use Permit (SUP). As the existing dwelling was built prior to the adoption of the Zoning Ordinance and was not issued a SUP, the use is considered legal non-conforming.

The surrounding land use is a mix of commercial (GB) and residential (R-6) as the lot is located on Woodrow St., which runs perpendicular to S. Scales St. The area to the south is a mix of General Business (GB) and Residential-6 (R-6). To the east, north and west the abutting lots are zoned General Business (GB). Overall, the area is a mix of zoning districts. Considering the mix of zoning districts surrounding the property, the presence of an abutting Residential-6 (R-6) neighborhood to the south and consistency with surrounding land use, a zoning designation of R-6 for the property is reasonable.

This property is located in Growth Management Area 1 which encompasses the Central Business District and surrounding area. GMA 1 prioritizes high density commercial development, the expansion of residential alternatives, and serves as a major employment center. While expansion of single-family development is not out-right prioritized in GMA 1 in the Land Development Plan. The intent of the plan is not necessarily to exclude residential development, entirely, as it discusses expansion of residential alternatives. Therefore, we find the proposed rezoning is consistent with the 2022 Reidsville Land Development Plan. This rezoning is

reasonable and in the public interest of the community based on the information provided in this report and the attached statements of reasonableness and consistency.

The Planning Staff recommend the proposed rezoning application be approved.

PLANNING BOARD RECOMMENDATION

The Planning Board unanimously recommended the proposed rezoning be approved.



**CITY OF REIDSVILLE
DEPARTMENT OF PLANNING
& COMMUNITY DEVELOPMENT**

CONSISTENCY & REASONABLENESS DETERMINATION

The Board has reviewed **Case Z 2023-01**, rezoning to **Residential-6 (R-6)** and as required by North Carolina General Statute 160D makes the following findings:

1. The proposed action is found to be consistent with the adopted Reidsville Land Development Plan. This zoning amendment is supported by the intent and descriptions of the **Growth Management Area 1 – Central**.
 - A. This parcel is located in the **Growth Management Area 1 – Central** according to the Reidsville Land Development Plan, and is characterized by high density commercial development, the expansion of residential alternatives, and serves as a major employment center.
 - B. The Reidsville Land Development Plan suggests expanding residential alternatives within **Growth Management Area 1 – Central**.
 - C. Uses permitted within the **R-6** district are compatible with numerous land uses.
2. The proposed action is found to be reasonable:
 - A. The subject property is adjacent to an existing R-6 zoning district and contiguous to existing residential development.
 - B. The uses allowed in the **R-6** district are appropriate for the land, considering its effect upon the landowners, neighbors and community, and are generally harmonious with uses found in the area.
 - C. The Land Development Plan supports expansion of residential alternatives in this area.



**CITY OF REIDSVILLE
DEPARTMENT OF PLANNING
& COMMUNITY DEVELOPMENT**

DRAFT MOTIONS TO APPROVE/DENY

Below are suggested motions to either recommend the proposed zoning map amendment be approved or denied depending on the position the board wishes to take on the case.

APPROVE

“I make a motion to recommend the proposed rezoning be **APPROVED** for the specified parcels to the requested zoning district based upon the **CONSISTENCY AND REASONABLENESS DETERMINATION** statements that are included in the Board agenda packet, submitted during the rezoning presentation and as may be amended, incorporated into the motion, to be included in the minutes.”

DENY

“I make a motion to recommend the proposed rezoning be **DENIED** for the specified parcels to the requested zoning district based upon the **CONSISTENCY AND REASONABLENESS DETERMINATION** statements that are included in the Board agenda packet, submitted during the rezoning presentation and as may be amended, incorporated into the motion, to be included in the minutes.”



226 Woodrow Street



Created By: Drew Bigelow
Planning & Community
Development Department
Date: 9/29/2023



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

**CERTIFICATE OF MAILING NOTICES OF PUBLIC HEARING
TO PROPERTY OWNERS**

TO THE HONORABLE MAYOR AND REIDSVILLE CITY COUNCIL:

I, Angela G. Stadler, CMC/NCCMC, Reidsville City Clerk, do hereby certify that notices of the public hearing considering a zoning application requesting a property located at 226 Woodrow Street, specifically Rockingham County Tax Parcel #149989, be rezoned from General Business (GB) to Residential-6 (R-6), to be held on October 10, 2023, at 6:00 p.m. in Council Chambers, 230 West Morehead Street, Reidsville, North Carolina, were mailed by first-class mail on the 25th day of September 2023, to all the owners of real property shown thereon.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the seal of the City of Reidsville, this 25th day of September, 2023.



Angela G. Stadler, CMC/NCCMC
City Clerk



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

MEMORANDUM

TO: Autozone Inc. #2434
FNL Investments, LLC
Maryanne Chiriboga
Alison Joyner Barham
McDonalds Real Estate Company c/o Mount Airy Partners Inc.
American Legion Post 79
FROM: Angela G. Stadler, CMC/NCCMC, City Clerk *AS*
DATE: September 25, 2023
SUBJ: Public Hearing – October 10, 2023

Notice is hereby given that a meeting and public hearing will be conducted by the Reidsville City Council on Tuesday, October 10, 2023, at 6:00 p.m., in Council Chambers, City Hall, 230 West Morehead Street, Reidsville, North Carolina, to consider an application to rezone property located at 226 Woodrow Street, specifically Rockingham County Tax Parcel #149989, from General Business (GB) to Residential-6 (R-6). Maryanne Chiriboga, the property owner, submitted the application. Docket No. Z 2023-01

A copy of the application further describing this request is available for public inspection in the Department of Community Development, City Hall, weekdays from 8:30 a.m. to 4:00 p.m. Should you have any specific questions about this request, please feel free to contact the Community Development Department at 336-349-1065. Interested parties will be given the opportunity to address City Council during this public hearing.

The City of Reidsville shares the goals of the Americans with Disabilities Act, which protects qualified individuals from discrimination on the basis of disabilities and provides for equality of opportunity in the services, programs, activities and employment of the City. Any individual with a disability who needs an interpreter or other auxiliary aids or services for this meeting may contact the City of Reidsville at 336-349-1030 (Voice). The toll-free number for Relay North Carolina is 1-800-735-2962 (TT).



THE CITY OF
Reidsville
NORTH CAROLINA


230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

NOTICE OF PUBLIC HEARING

Notice is hereby given that a meeting and public hearing will be conducted by the Reidsville City Council on Tuesday, October 10, 2023, at 6:00 p.m., in Council Chambers, City Hall, 230 West Morehead Street, Reidsville, North Carolina, to consider an application to rezone property located at 226 Woodrow Street, specifically Rockingham County Tax Parcel #149989, from General Business (GB) to Residential-6 (R-6). Maryanne Chiriboga, the property owner, submitted the application. Docket No. Z 2023-01

A copy of the application further describing this request is available for public inspection in the Department of Community Development, City Hall, weekdays from 8:30 a.m. to 4:00 p.m. Should you have any specific questions about this request, please feel free to contact the Community Development Department at 336-349-1065. Interested parties will be given the opportunity to address City Council during this public hearing.

This the 27th day of September 2023.

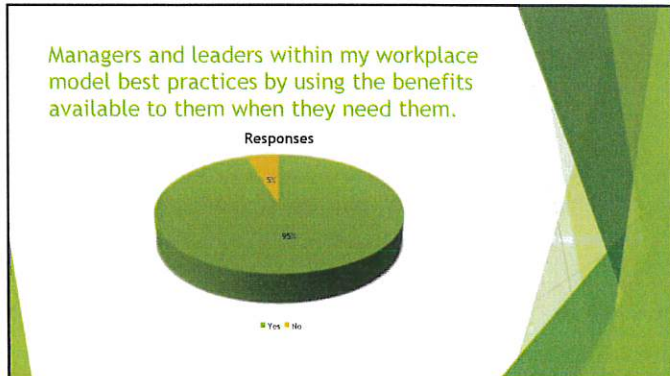
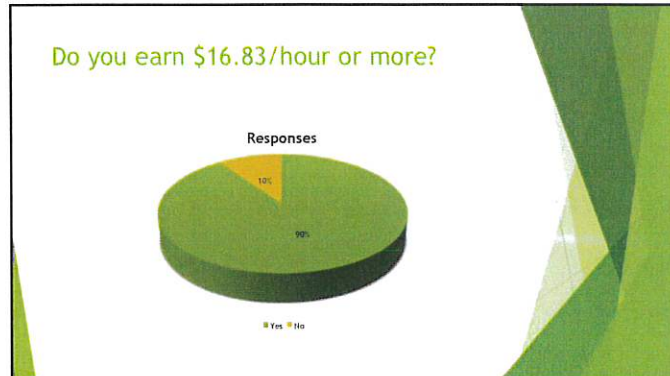
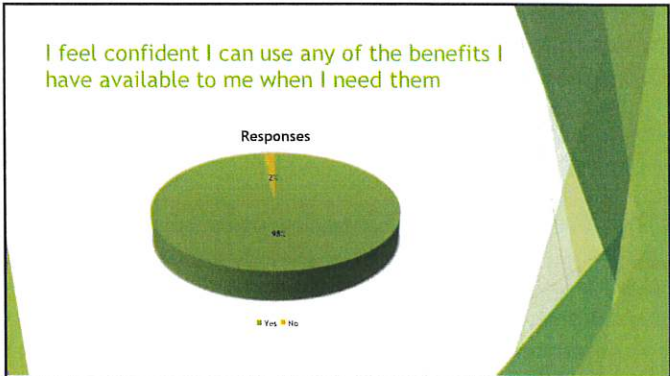
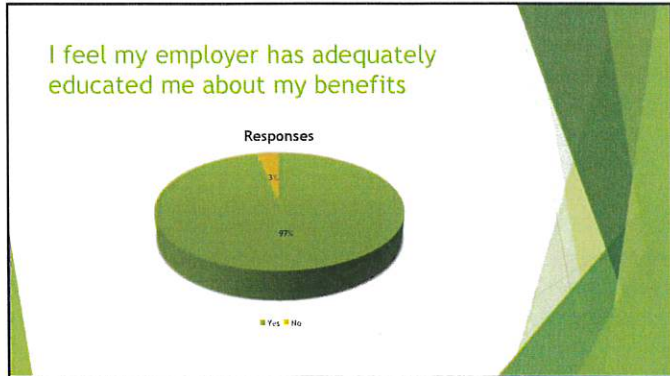
Angela G. Stadler, CMC, NCCMC 
City Clerk

The City of Reidsville shares the goals of the Americans with Disabilities Act, which protects qualified individuals from discrimination on the basis of disabilities and provides for equality of opportunity in the services, programs, activities and employment of the City. Any individual with a disability who needs an interpreter or other auxiliary aids or services for this meeting may contact the City of Reidsville at 336-349-1030 (Voice). The toll-free number for Relay North Carolina is 1-800-235-2962 (TT).

**Publish Dates in the Reidsville Review: Wednesday, September 27, 2023
Wednesday, October 4, 2023**

Family Forward NC Certified Employer

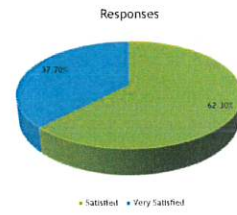
- 61 Total Employee Responses to the Survey (33% of Our Employee Population)
- ▶ Requirement of Certification to have a minimum of 25% of employees respond
 - ▶ Survey took about 5 minutes to complete
 - ▶ We were provided the results
 - ▶ No real surprises
 - ▶ First group of slides reflect employee satisfaction with our current benefits and compensation



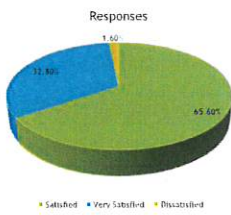
Satisfaction with Paid Leave

- ▶ Sample included some full-time and some part-time employees
- ▶ Not sure which classification the responses are from
- ▶ A little more surprised by these responses

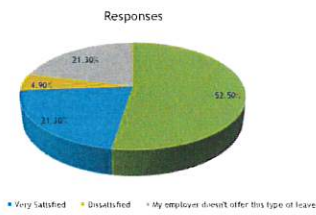
Sick and Safe Leave



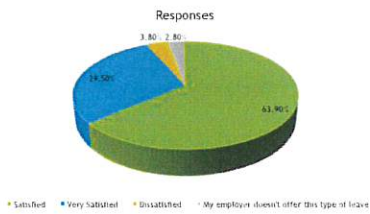
Vacation Leave



Parental School Involvement Leave

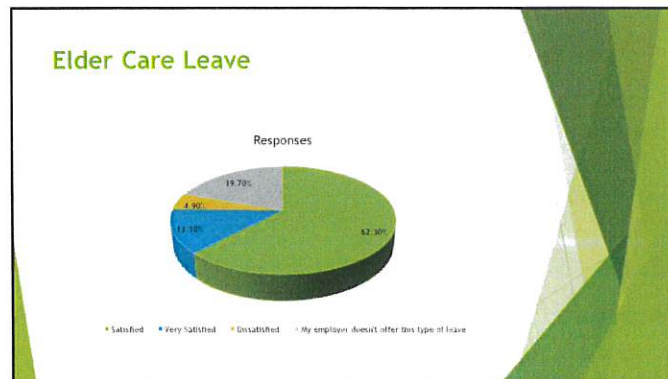
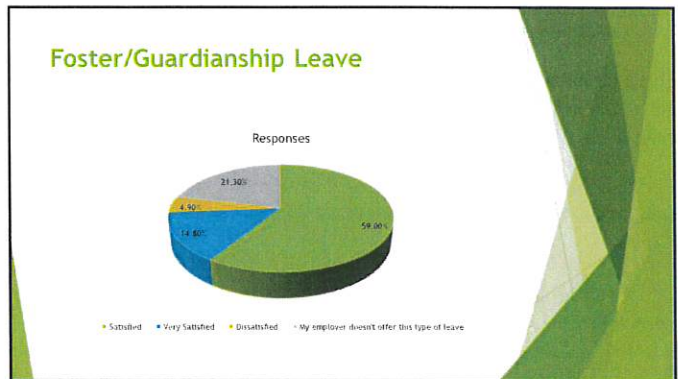
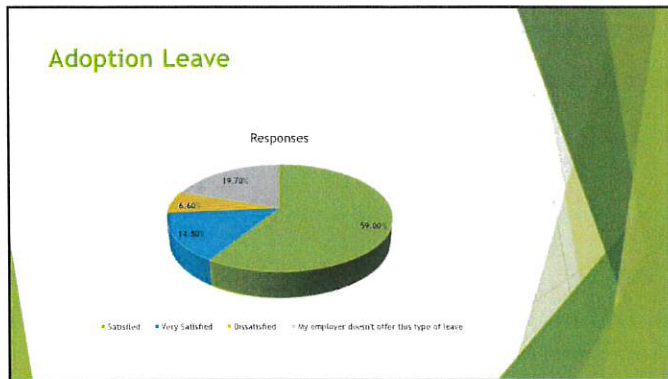
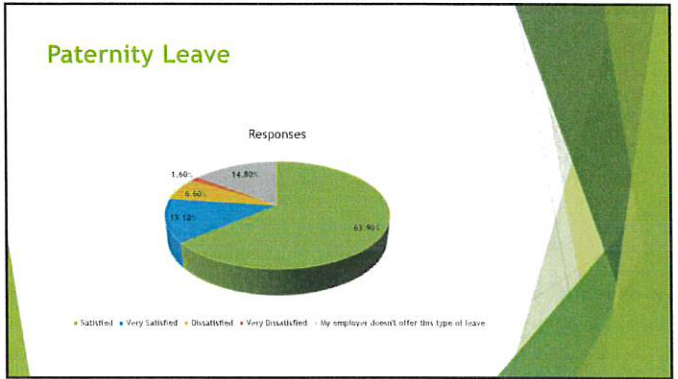
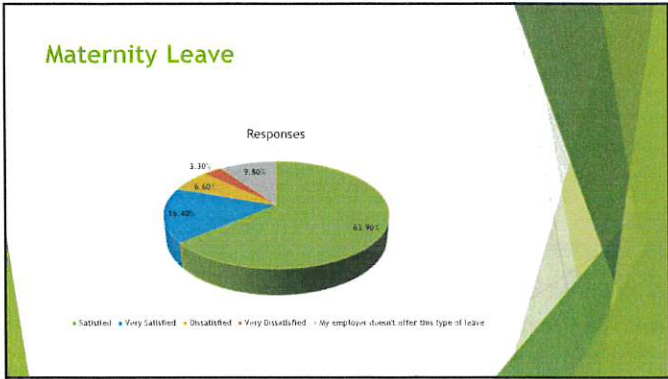


Long-Term Family and Medical Leave



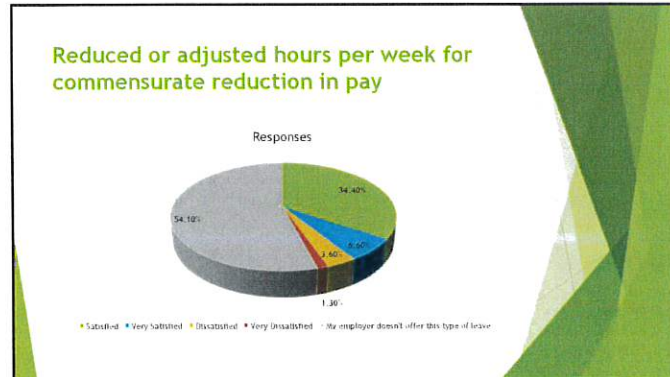
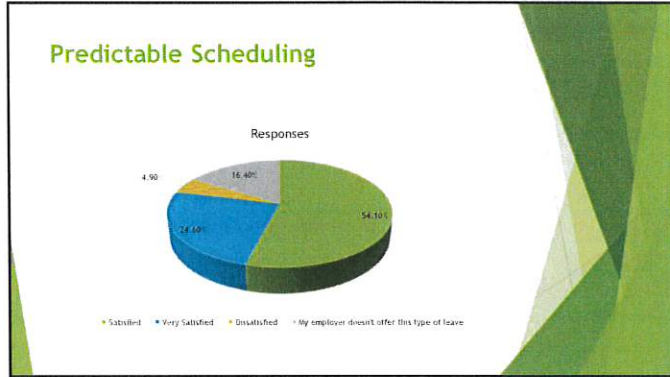
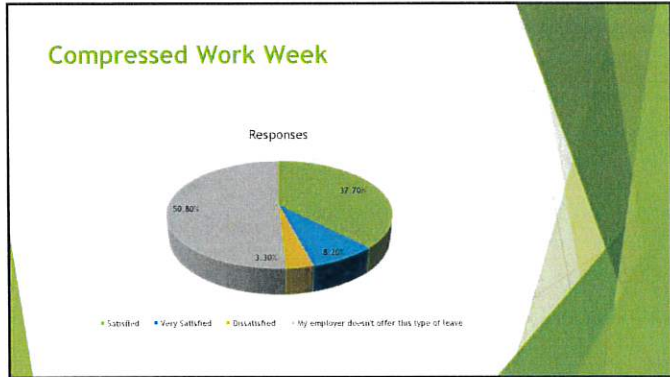
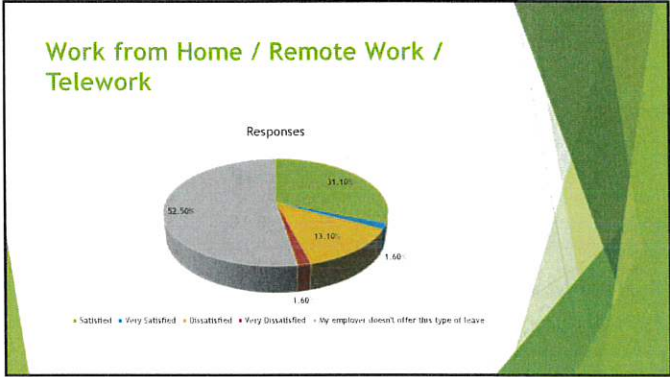
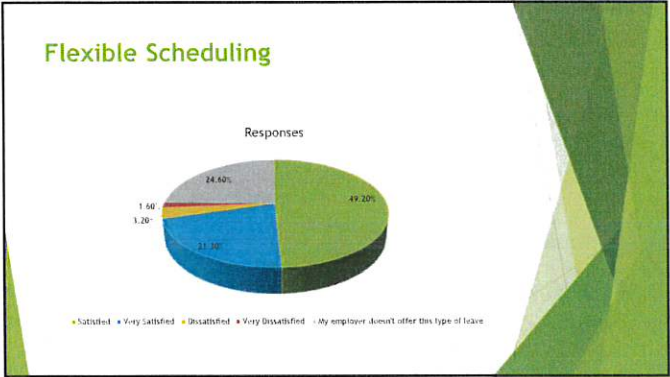
Paid Leave Related to Parenting

- ▶ The next slides related to our employees satisfaction with paid leave related to caring for their children
- ▶ We do offer both a paid paternity leave and paid maternity leave program
- ▶ These programs are paid from the employee's available sick or vacation leave
- ▶ Full-time employees who have been employed with the City of Reidsville for more than 12 months are also eligible for FMLA-protected leave (paid or unpaid)

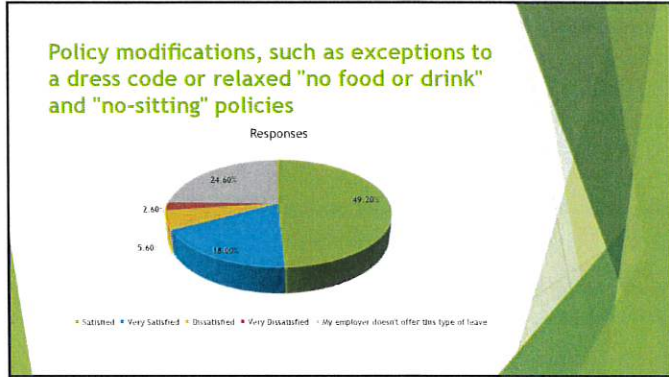
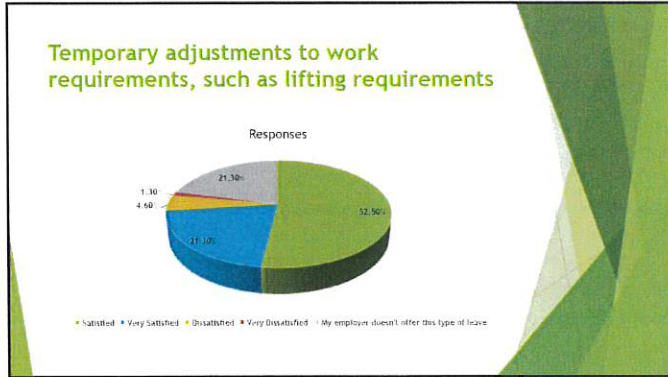
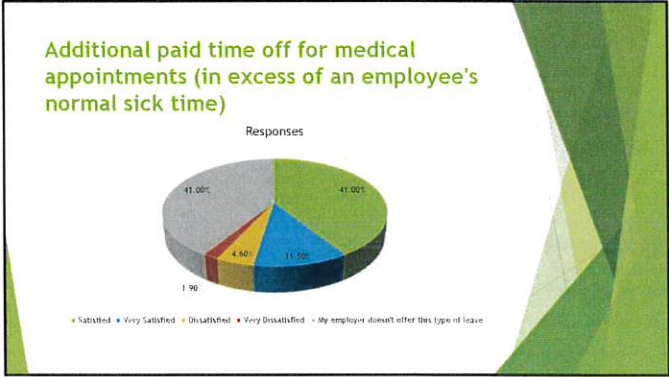
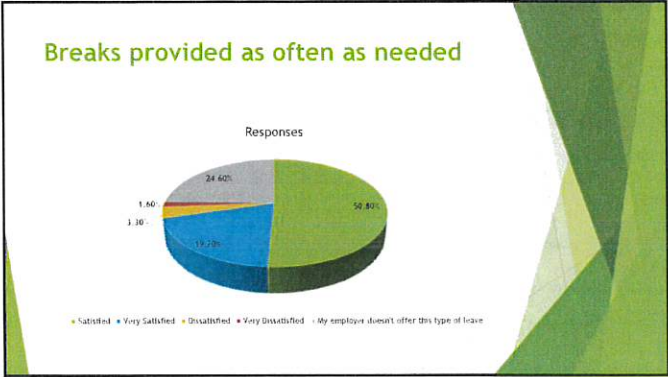


Scheduling Policies

- ▶ The following slides are related to the current scheduling policies within the City of Reidsville
- ▶ There are obviously some areas where there is very little flexibility in scheduling
- ▶ But we may have some opportunities to increase employee satisfaction and retention by examining alternative scheduling in those areas well suited for these changes

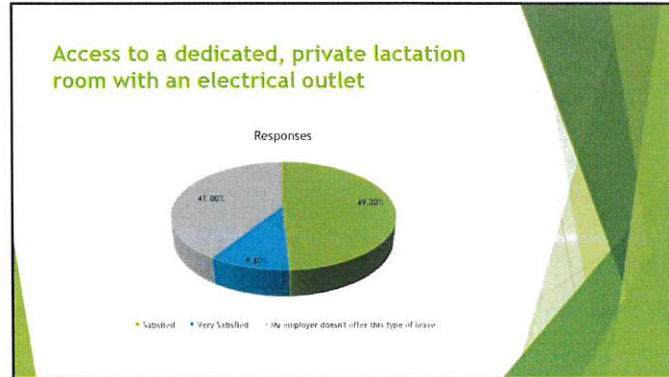


- ### Pregnant Worker Accommodations
- ▶ The following slides reflect our employees satisfaction with how the City of Reidsville accommodates pregnant workers in the workplace
 - ▶ Current employee population is 20.77% female
 - ▶ 3 pregnancies in the last 5 years among full-time female employees

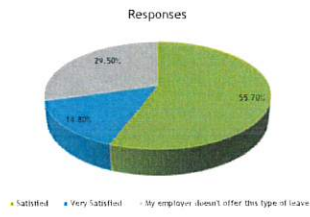


Breastfeeding Workers

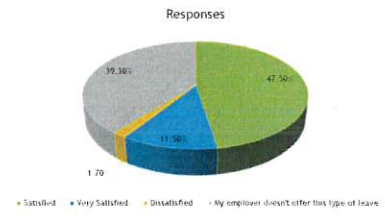
- ▶ The following slides reflect employee's satisfaction with the City of Reidsville's support for breastfeeding workers
- ▶ We are currently managing this on a case by case basis, based on the employee's home department
- ▶ There are no current policies in place



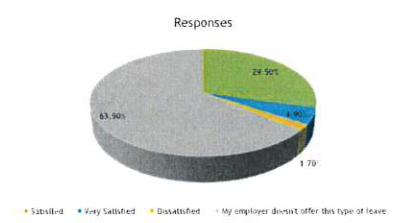
Use of a refrigerator for storage of breastmilk



Scheduled lactation breaks (minimum of 15 minutes per 2-3 hours)



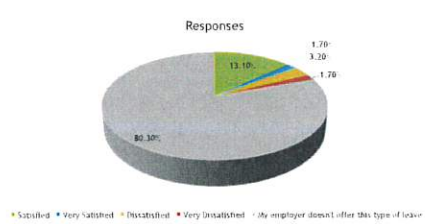
Ability to bring baby to work



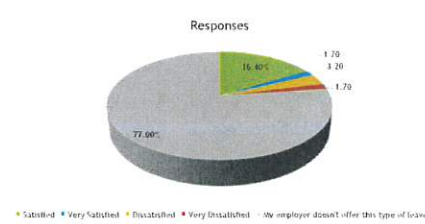
Child Care Supports

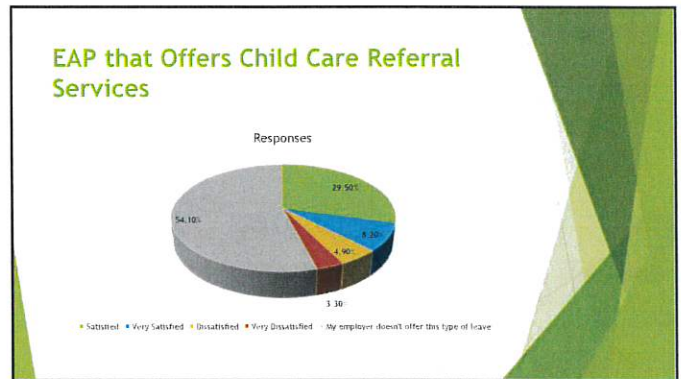
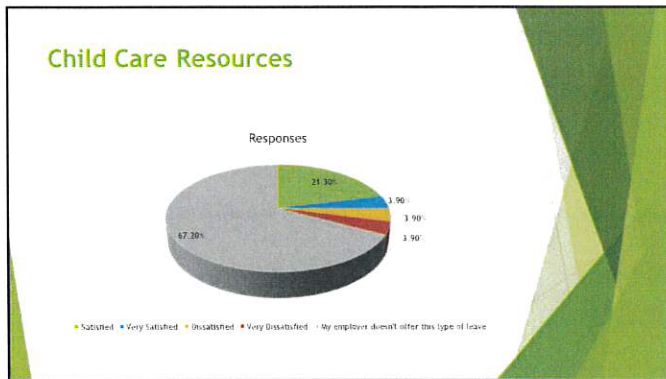
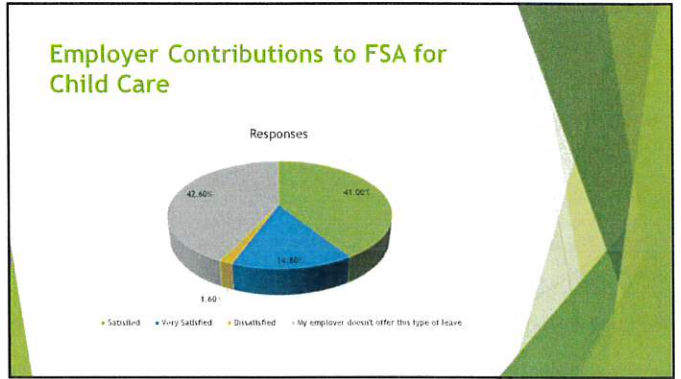
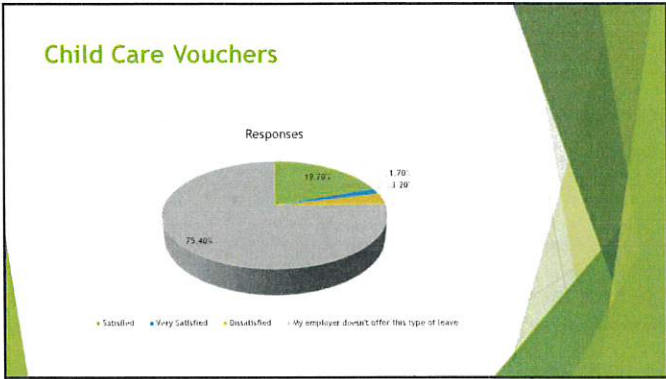
- ▶ The following slides reflect employee's satisfaction with the City of Reidsville's support for child care for our employees
- ▶ There are no current policies in place

Child care at an onsite facility



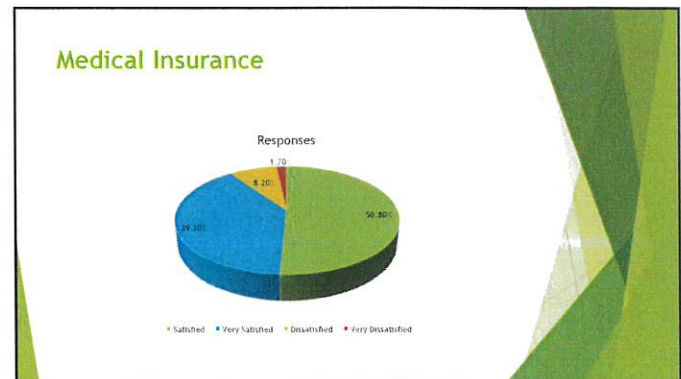
Emergency back-up child care

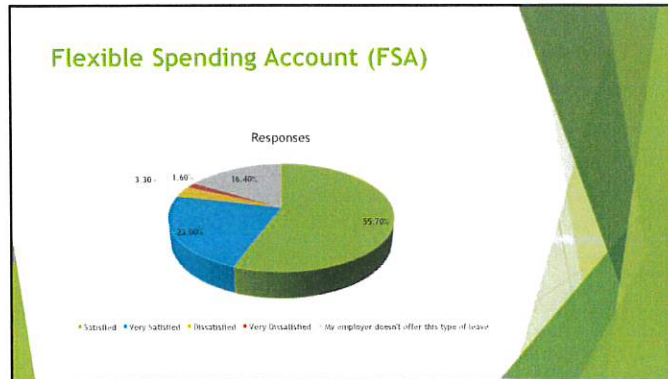
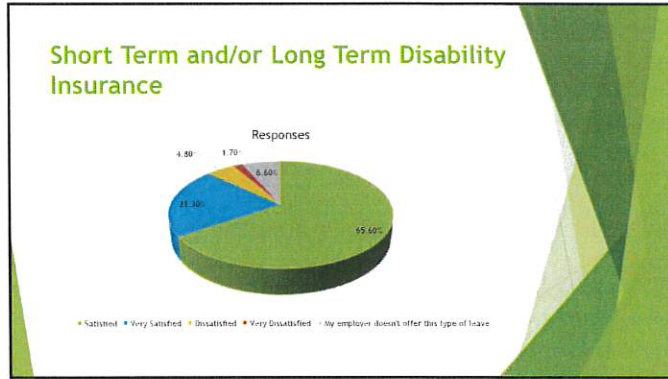
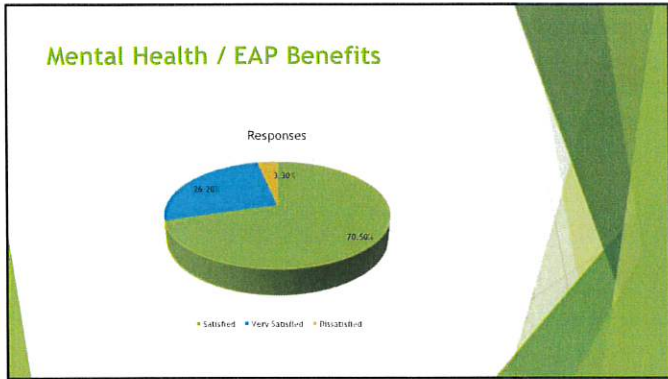
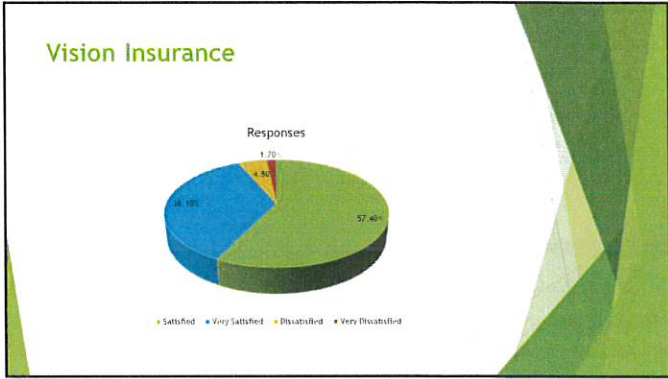
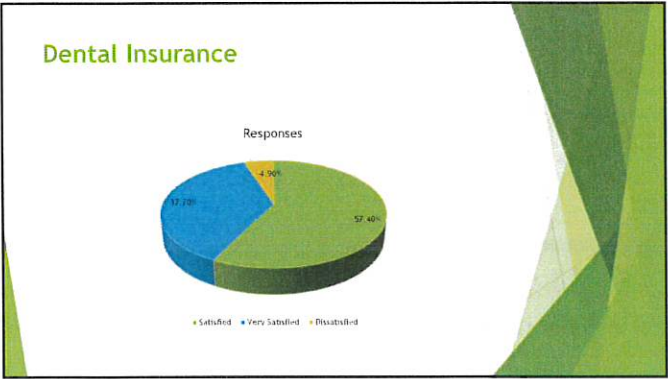




Satisfaction with Health & Wellness Benefits

- ▶ Reflects our employees satisfaction with our existing benefits
- ▶ Does not take into account the cost of these benefits to the City
- ▶ Not a lot of insight into the "why" for the responses

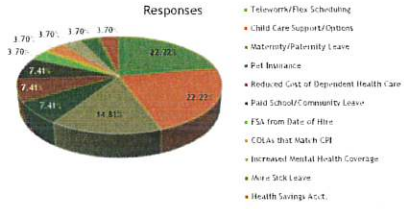




Opportunity for Employees to Comment on any of the Previous Topics

- ▶ At the conclusion of the survey, employees were invited to make any comments on benefits, leave policies, breastfeeding policies, pregnancy benefits and policies, or any other family friendly policies they would like to see us adopt
- ▶ These responses have been provided to you in a separate document
- ▶ Summary of the data is next

Benefits Our Employee Most



19. What family-friendly benefits would you like to see offered?

- Child Care
- Less money for dependents
- Pet Insurance and a Health Savings Account
- Pet Insurance
- Parental leave for a newborn. Time provided to the employee for a newborn without having to use the employee's own sick time.
- I am satisfied with the current benefits we receive as employees
- childcare resources such as vouchers and guaranteed slots at certain facilities for employee's child(ren)
- Ability to work more from home because while at work, I have too many interruptions to get work done!
- Paid maternity and paternity leave, flexible or at-home work options during pregnancy and immediately following pregnancy. I personally wouldn't need/want extended paid paternal leave if I could modify my schedule to work at-home or work compressed/flexible hours.
- flex schedule
- Day Care referrals, compressed work week,
- I'm good
- Availability of FSA upon hire instead of enrollment only during open enrollment
- emergency childcare leave, child medical leave, because my child is a solid organ receiptient
- Cheaper health care, more paid sick leave
- Community service paid leave
- A child care assistance program
- CHILD CARE
- More mental health options. Also maternity leave.
- COLAs that match CPI. Reduced or subsidized insurance premiums as reward for being healthy.
- Work from home ability
- Paid time to visit schools of children or grandchildren without having to use vacation time



MEMORANDUM

TO: Summer Woodard, City Manager
FROM: Josh Beck, Public Works Director
RE: Amendments to the City's Ordinance – Section 10-123 through 10-130
Adoption of New Section 10-135.5
DATE: October 10, 2023

The proposed amendments to the City's solid waste ordinance are requested with the following goals in mind:

1. Modify the container size from 90 gallons to 96 gallons, which is the City's standard size.
2. Provide a return trip fee for curbside trash service if the trashcan is blocked or not placed at the curb by the appropriate time.
3. Establish a rollback container policy and fee for repetitive issues.
4. Limit the amount of large brush pickup to three cubic yards a week with a Citywide exception for significant storms and require commercial tree removal companies to dispose of associated material themselves.
5. Ensure trash is properly contained within the waste container to minimize littering, rodents, and secondary pickups.
6. Provide additional clarity of the term bulk items and terminate bulk pickup to commercial properties that have adequate dumpsters available.
7. Establish a fee for the sale of compost to recover the screening cost incurred by the City.

Request:

Staff is recommending and requesting to City Council that they adopt the proposed text amendments to the City's Ordinance – Section 10-123 through 10-130. These updates will mitigate the City's future risk by limiting bulk and brush pickup, provide better enforcement of known issues and minimize unintentional littering by ensuring curbside waste is properly contained.

**AMENDING THE CITY OF REIDSVILLE CODE OF ORDINANCES
AN ORDINANCE AMENDING
Chapter 10, Municipal Utilities and Services
Sec. 10-123. Same-To Meet Standards
Sec. 10-124. Preparation of Refuse for Collection Generally
Sec. 10-126. Collection Schedule; Conditions to Collection
Sec. 10-127. Large Trash pickup
Sec. 10-128 Matter Not Acceptable for Collection
Sec. 10-130. Industrial Waste
Adoption of New Section: Sec. 10-135.5. Sale of Compost**

BE IT ORDAINED by the City Council of the City of Reidsville, North Carolina, that the City of Reidsville Code of Ordinances be amended as follows:

Part I.

That Chapter 10, Section 10-123. Same – To Meet Standards, (a)(2) is hereby repealed and rewritten in its entirety as follows:

(a)(2) Mobile containers shall have a capacity of ninety-six (96) gallons. Such containers must be designed and constructed in such a manner that they can be emptied by the hydraulic lifting devices mounted on city solid waste management division vehicles. All containers shall be subject to the approval of the superintendent of the solid waste management division.

All other parts of Section 10-123 shall remain the same.

Part II.

That Chapter 10, Section 10-124. Preparation of Refuse for Collection Generally, (a) is hereby repealed and rewritten in its entirety as follows:

(a) Residential curbside garbage collection shall begin at 7:00 a.m. with containers being in place at that time and removed by 7:00 p.m. This service shall be on a weekly basis. In the event that we are called back to empty a container that was not out in time for pickup or blocked by a vehicle or other obstacles, there will be a minimum \$40.00 return trip fee charged to the resident. If trash cart is not removed from curbside in a timely manner or is continually at curbside, first time we will tag the cart letting resident to know to remove cart from curbside, any time after that we will confiscate the cart and trash service will be discontinued until a fine of \$40.00 has been paid for return of cart.

All other parts of Section 10-124 shall remain the same.

That Chapter 10, Section 10-124. Preparation of Refuse for Collection Generally, (b)(2) is hereby repealed and rewritten in its entirety as follows:

(b) (2) Pickup of limbs and bundles shall not exceed three (3) cubic yards per week. In the event of adverse weather, there will be exceptions made in the amount that is picked up. This is a residential service only, no commercial property pickup will be supplied. No trees or limbs will be picked up due to lot clearing or from a contracted tree service or landscaping contractor. Disposal of all trees, limbs and other assorted debris due to lot clearing and from contracted tree services will be the contractor's responsibility. There will be a minimum charge of \$40.00 and up to \$40.00 per hour for cleanup by the City of Reidsville for any debris not cleaned up in a timely manner. Any debris accepted or denied will be at the discretion of the Solid Waste Management Division or Public Works Director.

All other parts of Section 10-124 shall remain the same.

Part III.

That Chapter 10, Section 10-126. Collection of Schedule; Conditions to Collection, (e) is hereby repealed and rewritten in its entirety as follows:

(e) there will be a maximum limit of two (2) ninety-six (96) gallon containers per pickup.

All other parts of Section 10-126 shall remain the same.

Part IV.

That Chapter 10, Section 10-127, Large Trash Pickup, (a) is hereby repealed and rewritten in its entirety as follows:

(a) All bulky trash is subject to the approval of the superintendent of the solid waste management division before it is picked up. Bulky trash is classified as furniture, couches, chairs, beds, dressers, tables, desk, mattresses, door, toilets, etc. or other items that will not fit in the rollout trash cart. All loose or bagged items must be placed in the rollout trash cart. This is for residential use only, no commercial property will be supplied bulk trash pickup.

Section 10-127 (b) shall remain the same.

Part V.

That the following will be added to Chapter 10, Section 10-128. Matter Not Acceptable for Collection, as items not accepted for disposal:

- (7) Pallets
- (8) Televisions

(9) Any type of liquid, paint, gas, diesel fuel, kerosene, oil, antifreeze will not be collected by route trucks or solid waste employees.

(10) Batteries

All other parts of Section 10-128 shall remain the same.

Part VI.

That Chapter 10, Section 10-130. Industrial Waste, (b) is hereby repealed and rewritten in its entirety as follows:

(b) This section shall not apply to businesses or industries which have an accumulated waste of less than two (2) thirty-two (32) gallon closed metal cans or two (2) ninety-six (96) gallon roll-out cans per week.

Section 10-130 (a) shall remain the same.

PART VII.

That the following new section is proposed pertaining to the sale of compost material and shall be included as follows:

Sec. 10-135.5. Sale of Compost. The City of Reidsville will offer for sale compost material at its brush/compost facility, located at 410 Broad Street, Reidsville, NC, at the price of \$10.00 per loader bucket scoop. For extra large loads, a discount maybe given at the discretion of the Solid Waste Superintendent or the Public Works Director.

PART VIII. These ordinances shall become effective upon their adoption by the City Council of the City of Reidsville, North Carolina.

Adopted this the 10th day of September, 2023, by the City Council of the City of Reidsville, North Carolina.

Donald L. Gorham, Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC, City Clerk

Sec. 10-123. - Same—To meet standards.*Current Ordinances*

- (a) Garbage receptacles required by section 10-122 shall be stationary or mobile. All residential garbage receptacles shall be made of metal or plastic, watertight, and provided with a tight cover and handle.
- (1) Stationary containers shall have a capacity of not more than thirty (30) gallons nor less than twenty (20) gallons and shall be so constructed that the contents can be removed easily.
 - (2) Mobile containers shall have a capacity of ninety (90) gallons. Such containers must be designed and constructed in such a manner that they can be emptied by the hydraulic lifting devices mounted on city solid waste management division vehicles. All containers shall be subject to the approval of the superintendent of the solid waste management division.
- (b) Waste containers shall be safe and watertight. They shall have a capacity of four (4), six (6), or eight (8) yards, and they shall be easily serviced by the city or private contractor's waste container equipment. Waste containers must be provided in sufficient number to contain the garbage, waste, and trash which is generated from one collection to the next. They are all subject to the approval of the superintendent of the solid waste management division.
- (c) Garbage receptacles required by this article shall be maintained in such a fashion as to prevent the accumulation of freestanding water.

(Code 1985, § 10-3; Ord. of 10-11-95(2))

Sec. 10-124. - Preparation of refuse for collection generally.

- (a) Residential curbside garbage collection shall begin at 7:00 a.m. with containers being in place by that time and removed by 7:00 p.m. This service shall be on a weekly basis.
- (1) All garbage, trash, and refuse shall be placed in garbage receptacles as specified in section 10-122.
 - (2) All garbage shall be drained of moisture, then wrapped in paper before placing in the receptacle.
 - (3) Household trash which has a sharp or jagged edge to it, such as glass, some metal, or brittle plastic, shall be wrapped, bundled, and put in plastic before it is put into the receptacle for collection.
 - (4) All residences requesting a back yard level of service as a result of a disability must complete and certify on a form provided by the city that:
 - a. All occupants of the dwelling unit are disabled and unable to bring their garbage receptacle to the curbside of the street; and
 - b.

A licensed physician's statement attached to the form for each occupant applying for this service, certifying the respective person's disability in performing the task of bringing such mobile garbage container to the curb.

(b) Brush, leaves, and grass cuttings shall be picked up at the curbside.

(1) Limbs, up to six (6) inches in diameter, shall be cut no more than six-foot lengths, and placed at the curb.

(2) Limbs and bundles shall not weigh more than fifty (50) pounds.

(3) Loose grass and leaves shall be put into a closed container.

(4) Leaves may be placed loose at the curb at times specified by the superintendent of streets and lines.

(c) Litter shall be prepared and placed for collection as specified in this article.

(Code 1985, §§ 10-5, 10-10(1), 10-12; Ord. of 10-11-95(2); Ord. of 3-14-2017, Pt. I)

Cross reference— Littering, § 9-1.

Sec. 10-126. - Collection schedule; conditions to collection.

(a) Collection for areas specified as commercial shall begin at 4:00 a.m. Collection shall be a minimum of once per week.

(b) No garbage collector shall enter a commercial establishment in order to collect its garbage.

(c) No waste container shall be filled to overflowing.

(d) No waste container shall be placed so that it is impossible for the city collection equipment to service it.

(e) There will be a maximum limit of two (2) ninety-gallon containers per pickup.

(Code 1985, § 10-5(4); Ord. of 10-11-95(2))

Sec. 10-127. - Large trash pickup.

(a) All bulky trash is subject to the approval of the superintendent of the solid waste management division before it is picked up.

(b) Large trash pickup to residential properties shall be limited to five (5) cubic yards per week. Additional loads within this period shall be subject to a fee of forty dollars (\$40.00) per hour or any portion thereof.

(Code 1985, § 10-13; Ord. of 10-11-95(2); Ord. of 3-14-2017, Pt. I)

Sec. 10-128. - Matter not acceptable for collection.

The following shall not be acceptable for city collection:

- (1) Hazardous refuse.
- (2) Construction waste.
- (3) Human tissue or waste resulting from operation, autopsy, or obstetrical procedures or any other material or similar material of similar or related nature.
- (4) Ashes that contain any hot or live coals.
- (5) Raw or uncooked seafood waste produced by commercial seafood establishments.
- (6) Tires.

(Code 1985, § 10-16; Ord. of 10-11-95(2))

Sec. 10-130. - Industrial waste.

- (a) All new business or industrial structures or structures altered from another classification to business or industrial uses shall furnish waste containers in sizes of four (4), six (6), or eight (8) cubic yards which can be serviced by the city or private contractor waste container equipment, unless it is determined by the solid waste management division that a container cannot be serviced at such location, or if it is determined by the business or industry that the accumulated waste will be disposed of by the business or industry.
- (b) This section shall not apply to businesses or industries which have an accumulated waste of less than two (2) cubic yards per week, and in such cases, closed metal cans with a capacity of thirty-two (32) gallons or ninety (90) gallon roll-out cans shall be used.

(Code 1985, § 10-17; Ord. of 10-11-95(2))



MEMORANDUM

TO: Summer Woodard, City Manager
FROM: Josh Beck, Public Works Director
RE: Text Addition to the City's Ordinance – Section 16-11 – Right-of-Way Maintenance
DATE: October 10, 2023

With the exception of our shrubbery ordinance, the City of Reidsville does not have an ordinance that properly addresses maintenance of the City's Right of Way along developed properties. Similar to other municipalities, the City of Reidsville does not have sufficient staff or equipment to mow all grass strips between the curb and sidewalk or between the pavement and right of way. Most individuals within the City maintain these areas while maintaining their own property without concern; however, we've had several recent incidents that warrant addressing. The attached language addresses this situation and provides a means for enforcement. The owner or tenant will be notified of any situation and have 10 days to comply. Failure to do so will allow City staff to resolve the issue and back charge the owner or tenant along with an administration fee.

Request:

Staff is recommending and requesting to City Council that they adopt the proposed text addition to the City's Ordinance – Section 16-11 – Right-of-Way Maintenance so that staff can properly enforce these particular issues as they arise.

AMENDING THE CITY OF REIDSVILLE CODE OF ORDINANCES

AN ORDINANCE AMENDING

Chapter 16, Streets and Sidewalks

Section 16-11 Right-of-Way Maintenance

BE IT ORDAINED by the City Council of the City of Reidsville, North Carolina, that the City of Reidsville Code of Ordinances be amended as follows:

Part I. Propose a new section in the ordinances pertaining to the removal of vegetation from the sidewalks and street rights of way.

Sec. 16-11. Right-of-Way Maintenance.

- (a) The owner, tenant or occupant of any developed lot bordering on any street in the City where there is an abutting sidewalk shall keep the vegetation removed from such sidewalk and shall keep all vegetation bordering the sidewalk properly trimmed so as not to require a pedestrian to take evasive action to avoid physical contact with the same or otherwise hinder the safe passage of pedestrians.
- (b) The owner, tenant or occupant of any developed lot bordering on any street in the City shall also maintain the area of the street right of way between the edge of the traveled roadway or curb line and the adjacent property line in a reasonably safe condition. Removal or trimming of this vegetation shall be done in a manner to ensure yard waste remains beyond the roadway and mitigates potential blockage of stormwater inlets.
- (c) The Public Services Superintendent or his/her designee shall send notice to the owner, tenant or occupant of such lot notifying them of the violation. The individual(s) receiving notice shall have ten days from the date of the notice to correct the deficiencies outlined and notify the Public Services Superintendent.
- (d) If the individual(s) receiving notice does not properly correct such deficiencies, the Public Services Superintendent or his/her designee shall have authority to remove and correct the deficiencies. The expense of such action shall be billed to the individual(s) receiving notice per the City's direct cost plus a \$50.00 administration fee.

Part II. These ordinances shall become effective upon its adoption by the City Council of the City of Reidsville, North Carolina.

Adopted this the 10th day of October, 2023, by the City Council of the City of Reidsville, North Carolina.

Donald L. Gorham, Mayor

ATTEST:

Angela G. Stadler, CMC, City Clerk

Reidsville Police Department

"Making A Difference"

220 West Morehead Street
Reidsville, North Carolina 27320

OFFICE OF THE
CHIEF OF POLICE
CHIEF RAY GIBSON



City of Reidsville Municipal Building Constructed 1926
Renovated For Police Department 1995 - 1996

MEMORANDUM

To: City Manager Summer Woodard

From: Chief of Police Ray Gibson

Date: October 3, 2023

Subject: Dangerous/Potentially Dangerous Dogs

It has come to my attention that our current ordinance pertaining to vicious animals, Chapter 3, Article II, Section 3-27, Animal control officer's authority to order vicious animal which endanger the public to be confined, destroyed, does not comply with North Carolina General Statutes 67-4.1 and 67-4.2.

The current ordinance does not define a dangerous/potentially dangerous dog as defined by NC General Statute. It also does not allow for due process for the owner of the dog deemed dangerous/potentially dangerous by the Animal Control Officer. Therefore, Sec. 3-27 has been rewritten to comply with NCGS 67-4.1 and 67-4.2 and I respectfully request it be presented to City Council for their consideration.

Please reach out to me with any questions you may have.

RRG/rrg

**AN ORDINANCE AMENDING CHAPTER 3 OFFENSES AND
MISCELLANEOUS PROVISIONS
ARTICLE II. IN GENERAL
SECTION 3-27. ANIMAL CONTROL OFFICER'S AUTHORITY TO
ORDER VICIOUS ANIMALS WHICH ENDANGER PUBLIC TO BE
CONFINED, DESTROYED.**

WHEREAS, Reidsville City Code Section 3-27. Animal control officer's authority to order vicious animals which endanger public to be confined, destroyed, does not comply with NCGS 67-4.1 and NCGS 67-4.2 as it relates to dangerous dogs.

THEREFORE, BE IT ORDAINED BY THE REIDSVILLE CITY COUNCIL:

That Section 3-27 of the Reidsville Code of Ordinances be rewritten to amend Section 3-27 to comply with NCGS 67-4.1 and NCGS 67-4.2 as it relates to dangerous dogs:

Sec. 3-27 Dangerous Dogs.

I. Definitions and procedures.

(a) As used in this Ordinance, unless the context clearly requires otherwise and except as modified in subsection (b) of this section, the term:

(1) **"Dangerous Dog" means**

a. A dog that:

1. Without provocation has killed or inflicted severe injury on a person; or
2. Is determined by Reidsville Police Department's Animal Control Officer to be potentially dangerous because the dog has engaged in one or more of the behaviors listed in subdivision (2) of this subsection.

b. Any dog owned or harbored primarily or in part for the purpose of dog fighting, or any dog trained for dog fighting.

(2) "Potentially dangerous dog" means a dog that the Animal Control Officer determines to have:

a. Inflicted a bite on a person that resulted in broken bones or disfiguring lacerations or required cosmetic surgery or hospitalization; or

the superior court division. The appeal shall be heard de novo before a superior court judge sitting in the county in which the appellate Board whose ruling is being appealed is located.

II. Precautions against attacks by dangerous dogs.

- (a) It is unlawful for an owner to:
 - (1) Leave a dangerous dog unattended on the owner's real property unless the dog is confined indoors, in a securely enclosed and locked pen, or in another structure designed to restrain the dog;
 - (2) Permit a dangerous dog to go beyond the owner's real property unless the dog is leashed and muzzled or is otherwise securely restrained and muzzled.
- (b) If the owner of a dangerous dog transfers ownership or possession of the dog to another person (as defined in G.S. 12-3(6)), the owner shall provide written notice to:
 - (1) The authority that made the determination under this Ordinance, stating the name and address of the new owner or possessor of the dog; and
 - (2) The person taking ownership or possession of the dog, specifying the dog's dangerous behavior and the authority's determination.
- (c) A violation of this Ordinance shall be a Class 3 Misdemeanor punishable by a fine not to exceed \$500.00 pursuant to NCGS 14-4.

Adopted this the 10th day of October, 2023.

Donald L. Gorham, Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC
City Clerk



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

Office of the City Manager

MEMORANDUM

TO: Mayor Donald Gorham
City Council Members
FROM: Summer Woodard, City Manager
SUBJ: Acquisition of Property – 330 Irvin Street
DATE: October 3, 2023

Local realtor Theresa McCollum has made the City aware of a property located at 330 Irvin Street across from the Penn House that is available for purchase. We believe it is very desirable to have this property, especially in light of the expanding venue space at the Penn House and the need for additional parking.

The \$30,000 purchase price of the property and related costs of fees, insurance, taxes, and interest, brings the total price up to \$31,500. We are requesting that Council approve the purchase and the attached Budget Ordinance Amendment.

Please let us know if you have any questions.

“Live Simply. Think Big.”

BUDGET ORDINANCE AMENDMENT NO. 6

WHEREAS, the Mayor and City Council of the City of Reidsville adopted a budget ordinance on June 13, 2023 which established revenues and authorized expenditures for fiscal year 2023-2024; and

WHEREAS, since the time of the adoption of said ordinance, it has become necessary to make certain changes in the City's budget for the purchase of property;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Reidsville that the budget ordinance as adopted on June 13, 2023 is hereby amended as follows;

Section 1. That revenue account number 10-3991-0000, Fund Balance, be increased by \$31,500.00;

Section 2. That expense account number 10-4110-5900, Capital - Land, be increased by \$31,500.00.

This the 10th day of October, 2023.

Donald L. Gorham
Mayor

ATTEST:

Angela G. Stadler, CMC/NCCMC
City Clerk



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

MEMORANDUM

TO: Summer Woodard, City Manager
FROM: Angela G. Stadler, CMC, City Clerk *AS*
SUBJ: Board/Commission Appointments for October 10, 2023
DATE: October 3, 2023

The following application has been received for appointment to the Commission listed below:

Reidsville Appearance Commission

Jason Johnson of 709 South Main Street has applied for this board. If he is appointed, there will not be any vacancies.

ADDITIONAL VACANCIES

The following openings on other boards and commissions of the City will be advertised for consideration at the next City Council meeting:

- One 3-year term position coming open in November on the ABC Board
- One 2-year term position on the Historic Preservation Commission
- One current 5-year term position and one additional position coming open in November on the New Reidsville Housing Authority (Mayoral Appointment).
- Five 3-year term positions on the Parks and Recreation Advisory Commission
- Three 3-year term positions on the Reidsville Community Pool Association
- One 3-year term student position on the Reidsville Human Relations Commission
- One current ETJ 5-year term position that requires County Commissioners' approval and one additional position coming open in November on the Reidsville Planning Board.

Applications to be considered at the November 14, 2023, Council meeting will need to be turned in by 5 p.m. on Tuesday, October 31, 2023.

AGS/lw
Attachment (1)



THE CITY OF
Reidsville
NORTH CAROLINA

230 W. Morehead Street • Reidsville, North Carolina 27320 • (336) 349-1030 • Fax (336) 342-3649

Office of the City Manager

Date: October 2, 2023

To: Mayor Donald Gorham
City Council Members

From: Summer Woodard, City Manager

Subject: City Manager's Monthly Report

Personnel:

- **Code Inspections Officer** - The City of Reidsville is hiring for a Codes Inspection Officer. Mr. Charles Williams' last day with the City of Reidsville was Friday, September 29th. We wish Mr. Williams all the best on his future endeavors.

Projects & City Updates:

- **The Sesquicentennial Celebration & Other Events** – For the month of October, “Open House” at the Governor Reid House on Saturday, October 21st from 2:00 p.m. to 5:00 p.m. Also, on Saturday, October 21st, from 11:00 a.m. to 7:00 p.m., we will have the Food, Art and Brew (FAB) festival in downtown Reidsville. There will be a concert during the festival, and the band will be the TAMS. The Downtown Trick-or-Treat event will be Friday, October 27th, from 4:00 p.m. to 6:00 p.m. with the free movie, *Hotel Transylvania*, to show at Market Square at 6:30 p.m. There will also be an “Open House” at Lake Reidsville on Saturday, October 28th, from Noon to 3:00 p.m., followed by a Haunted Trail event from 5:00 p.m.-9:30 p.m. Also, the “HOWL-O-WEEN” dog costume contest returns to RCARE from 10:00-11:00 a.m. on Monday, October 30.
- **Splash Pad** – This project continues to experience delays from a number of different sources and has not moved forward as previously anticipated. The contractor plans to pour the splashpad concrete the week of October 2nd assuming that they pass their rebar inspection on Monday, October 2nd. They also plan to pour the concrete slab that same week for the mechanical and concession stand building. Once this is poured, the masonry

contractor will return onsite to complete the CMU block, set the door frames and brick up both buildings so that the roofing structure can be installed. This project appears to be several weeks behind the original schedule at this point.

- **Penn House Building Project** – Overhead insulation inspection is scheduled for 9/29/23 at 2 p.m. Once approved, the contractors can hang all necessary ceiling sheetrock and acoustical ceiling tiles so that the electrical and HVAC components can be installed. Window and storefront material is supposed to arrive the week of October 2nd so that the building can be property closed up. Once this work is completed, the contractor can begin interior finishes if proper temperatures can be maintained. The EIFs mockup has been installed and approved releasing the exterior work to proceed and wrap up. The contractor is also scheduled to complete the necessary electrical conduits to the adjacent parking lot light pole so that Duke Energy can begin their work to ultimately provide electrical service. The HVAC package units are still anticipated to arrive at the end of November, which will likely hold up the final completion of this project.
- **Fall Decorations** – I would like to give a huge “shout out” to all City staff that worked on the fall displays downtown. Public Works and Parks & Rec Facilities staff went above and beyond on this project. Also, a special thank you to Hector Ramirez, Jacob Gwyn and Lindsey Tuttle for designing the pumpkin tree and to the decorating committee Judy Yarbrough, Robin Yount, Emmy Stone, Donald Terrell, Josh Beck, Jason Hardin, Drew Bigelow, Neal McKinney and Denise Toms.
- **North Carolina State Budget Funding** - Senator Phil Berger and Representative Reece Pyrtle secured funding in the State budget for the City of Reidsville. Funding includes the Piedmont/Anne Penn Wastewater Outfall for \$1,600,000 and \$21,000,000 for Rockingham County for the extension of water services from Reidsville toward the unincorporated community of Ruffin, NC. Funding for our Parks & Recreation projects were also secured.

Events/Meetings Attended:

- 9/11 – Attended the 9/11 Memorial Service at the Reidsville Fire Department.
- 9/12 – Family Forward Meeting & City Council Meeting
- 9/13 - Management Team Meeting
- 9/14 – New Employee Orientation Meeting
- 9/20 – Place Your Bet In Reidsville Event
- 9/21 - Battle of Cup Event
- 9/25 – Discussion of Career Ladder & Certification Program

- 9/26 – Fall Decorating, Ribbon Cutting at Pennrose Country Club & Murray Point Boat Tour
- 9/27 – Fall Decorating
- 9/28 – Cone Health Meeting & *Triad Business Journal* Banquet
- 9/29 – Retirement Reception for Jason Julian & Judge Susie Sharp Dedication Marker Event
- 9/30- Attended Fall Festival in the Town of Stoneville

**MINUTES OF THE REIDSVILLE PLANNING BOARD
HELD WEDNESDAY, SEPTEMBER 20TH, 2023 BEGINNING AT 6:00 P.M.
IN THE CITY HALL COUNCIL CHAMBERS**

MEMBERS PRESENT:

Thomas Thompson, Chairman
Cindy Scarborough
William Roach
Joe Towns

MEMBERS ABSENT:

W. E. "Skeeter" Coates, Vice-Chairman
Dylan Moore

OTHERS IN ATTENDANCE:

Drew Bigelow, Planner I
Tammy Moore, Operations Assistant
Maryanne Chiriboga, Rezoning Applicant

Chairman Thomas Thompson called the Planning Board meeting to order at 6:00pm.

Due to the auto-resignation of Vice-Chair W.E. "Skeeter" Coates, the Board holds an impromptu election for the Vice-Chair position.

Cindy Scarborough makes a motion to elect Dylan Moore as the Vice-Chair for the 2023-2024 term.

Motion: Cindy Scarborough

Second: Joe Towns

Vote: Unanimous

APPROVAL OF MINUTES

A motion was made to approve the Minutes of the August 16th Planning Board Meeting.

Motion: Joe Towns

Second: Cindy Scarborough

Vote: Unanimous

CONSIDERATION OF A REQUEST TO REZONE 226 WOODROW STREET, ROCKINGHAM COUNTY TAX PARCEL #149989 FROM GENERAL BUSINESS (GB) TO RESIDENTIAL-6 (R-6). DOCKET NO. Z 2023-1.

Drew Bigelow introduces the rezoning request. Drew Bigelow states that Maryanne Chiriboga is petitioning to rezone 226 Woodrow St. (Rockingham County Tax Parcel #149989) from General Business (GB) to Residential-6 (R-6). The parcel encompasses an area of 20,908 square feet or 0.48 acres. The existing land use is legal non-conforming with a single-family home constructed in 1910 located on the lot. Residential uses are allowed in the General Business District but only with a Special Use Permit (SUP). As the existing dwelling was built prior to the adoption of the Zoning Ordinance and was not issued a SUP, the use is considered legal non-conforming.

The surrounding land use is a mix of commercial (GB) and residential (R-6) as the lot is located on Woodrow St., which runs perpendicular to S. Scales St. The area to the south is a mix of General Business (GB) and Residential-6 (R-6). To the east, north and west the abutting lots are zoned General Business (GB). Overall, the area is a mix of zoning districts. Considering the mix of zoning districts surrounding the property, the presence of an abutting Residential-6 (R-6) neighborhood to the south and consistency with surrounding land use, a zoning designation of R-6 for the property is reasonable.

This property is located in Growth Management Area 1 which encompasses the Central Business District and surrounding area. GMA 1 prioritizes high density commercial development, the expansion of residential alternatives, and serves as a major employment center. While expansion of single-family development is not out-right prioritized in GMA 1 in the Land Development Plan. The intent of the plan is not necessarily to exclude residential development, entirely, as it discusses expansion of residential alternatives. Therefore, we find the proposed rezoning is consistent with the 2022 Reidsville Land Development Plan. This rezoning is reasonable and in the public interest of the community based on the information provided in this report and the attached statements of reasonableness and consistency. The Planning Staff does recommend the proposed rezoning application be approved.

Cindy Scarborough asks if there are any attached maps for this rezoning. Drew Bigelow states no, however the report indicates that all of the surrounding area is zoned General Business (GB) with the exception of the Residential-6 (R-6) neighborhood to the south of Mrs. Chiriboga's property. Cindy Scarborough asks about the possibility of a Special Use Permit being used in this situation. Drew Bigelow explains that a Special Use Permit would not be appropriate in this situation considering the dwelling is already existing and non-conforming. We cannot retroactively issue a Special Use Permit and the rezoning is the only way to accommodate Maryanne Chiriboga's intended residential use(s). By rezoning the property, Maryanne Chiriboga will be afforded all of the same rights that other residentially zoned properties in the area currently enjoy. In response to Drew Bigelow's statement and Cindy Scarborough's question Maryanne Chiriboga interjects, stating that there are other properties that are like hers (existing non-conforming residential dwellings located in commercial zones) in the area. Maryanne Chiriboga goes on to begin describing her reasoning for requesting the rezoning. Chairman Thompson states that the Board will hear Maryanne Chiriboga's statement after Drew Bigelow finishes the report. Drew Bigelow reiterates that staff does recommend the rezoning be approved and asks if the Board has anymore questions for her. There being no further questions, Drew Bigelow concludes her presentation of the report.

Chairman Thompson asks if there is anyone who would like to speak for or against the proposed rezoning. Maryanne Chiriboga states that she would like to speak and takes the podium. Maryanne Chiriboga states that when she bought the property she was under the impression that it was already able to be used as residential and that she didn't realize it was actually zoned commercial until she tried to obtain a permit for a deck. Maryanne Chiriboga goes on to mention her future intended use of operating an Indian food takeout service out of the home. Maryanne Chiriboga states that her husband is Indian and when they lived in Ecuador they operated an Indian food business there too. Maryanne Chiriboga says she did not realize there would be an issue with her doing the same thing here. Cindy Scarborough states that Maryanne Chiriboga will not be able to operate an Indian food takeout service out of her residence if the property is rezoned. Maryanne Chiriboga replies that she has spoken to our department and that she will be able to operate an Indian food takeout service from her home, however; she is primarily interested in rezoning as a means to permit her adding a deck to the home.

Cindy Scarborough states that since Maryann Chiriboga cannot have a commercial kitchen in the home she will not be able to operate the Indian food takeout service. Chairman Thompson states that Drew Bigelow may be able to provide input. Drew Bigelow states that Maryanne Chiriboga has spoken to our department and will be able to operate an Indian food takeout service under the premise of a home occupation catering service, and in order to operate a home occupation of this type the underlying zoning must be residential. Maryanne will not be able to serve patrons from her home and food will only be available for pickup/delivery from the home. Drew Bigelow continues, by rezoning the property to residential Maryanne Chiriboga will also be able to build her deck and make any other modifications or additions to the dwelling that she sees fit in the future. Cindy Scarborough asks Drew Bigelow to clarify if Maryanne Chiriboga will be able to have a separate commercial kitchen in the residence. Drew Bigelow states no, she will have to utilize her residential kitchen for the home occupation. Cindy Scarborough asks if the health department will be involved. Chairman Thompson states that would be a separate issue. Drew Bigelow concurs. Maryanne Chiriboga restates that she is not looking to do the Indian food takeout service at this time, she just wants to be able to get her deck built. Maryanne Chiriboga states that she wants to do everything the right way by pulling the proper permits.

Chairman Thompson asks the Board if they have anymore questions for Maryanne Chiriboga. There being none the Board closes the floor for discussion. Chairman Thompson asks the Board if there is any discussion amongst the Board. There being none the Board makes a motion for recommendation.

A motion was made to recommend the rezoning request to the City Council for approval.

Motion: Joe Towns

Second: William Roach

Vote: Unanimous

PLANNING & COMMUNITY DEVELOPMENT STAFF REPORT

Drew Bigelow states that staff has not received many permit applications this past month. There have been a few permits issued for single-family dwellings across the City and a few permits issued for new small businesses. Drew Bigelow notes that there have been permits issued for a new Cuban restaurant at 234 S. Scales St., a dance studio at 105 S. Scales St., and three apartment units above 105 Gilmer Street in the last week. Chairman Thompson asks if there is anything else going on that the Board should know about. Drew Bigelow replies, no. Chairman Thompson asks if there is anything the Board would like to make note of. The Board does not have any further discussion.

ADJOURNMENT OF PLANNING BOARD

There being no further business, a motion was made to adjourn the Planning Board meeting at 6:27pm.

Motion: William Roach

Second: Cindy Scarborough

Vote: Unanimous

**Drew Bigelow
Planner I**

**MINUTES OF THE REIDSVILLE BOARD OF ADJUSTMENT MEETING
HELD WEDNESDAY, SEPTEMBER 20th, 2023 BEGINNING AT 6:00P.M.
IN THE CITY HALL COUNCIL CHAMBERS**

MEMBERS PRESENT:

Thomas Thompson, Chairman
Cindy Scarborough
William Roach
Joe Towns

MEMBERS ABSENT:

W. E. "Skeeter" Coates, Vice-Chairman
Dylan Moore

OTHERS IN ATTENDANCE:

Drew Bigelow, Planner I
Tammy Moore, Operations Assistant

Chairman Thomas Thompson called the Board of Adjustment meeting to order at 6:28pm.

Chairman Thompson asked if staff might consider canceling the BOA meeting if there are no agenda items to be heard, and the Board could save approving the previous months minutes until the following meeting. Drew Bigelow states that this is something she would have to look into however, it is her understanding that a meeting to approve the minutes each month is necessary even if there are no items on the agenda.

APPROVAL OF MINUTES

A motion was made to approve the Minutes of the August 16th Board of Adjustment Meeting.

Motion: Joe Towns

Second: Cindy Scarborough

Vote: Unanimous

ADJOURNMENT OF THE BOARD OF ADJUSTMENT

There being no further business, a motion was made to adjourn the Board of Adjustment meeting at 6:36pm.

Motion: William Roach

Second: Cindy Scarborough

Vote: Unanimous

**Drew Bigelow
Planner I**

REIDSVILLE ABC BOARD

Minutes of August 17, 2023 Board Meeting

1. The meeting was called to order at 9:00 am by Chairman C. Turner. Members K. Almond, C. Nimmons, GM Langel, Councilwoman S. Walker, Reidsville City Finance Director Chris Phillips and Judy Rouse were present.
2. Chairman C. Turner delivered invocation.
3. Chairman C. Turner called for any known conflicts of interest. None were reported.
4. The minutes of the July 2023 meeting were approved as read.
Motion to approve: K. Almond Second: C. Nimmons
5. Judy Rouse presented the 2022/2023 audit report. She discussed the impact of the closed Diesel Drive store on the financial statements.
6. The next meeting of the Board will be September ²⁸21, 2023.
7. There being no further business to discuss, the meeting was adjourned at 9:40 am.
Motion to adjourn: K. Almond Second: C. Nimmons

Approved:

Clark Turner, Chairman

Clark Turner

Kelly Almond

Kelly Almond

Carolyn Nimmons

Carolyn Nimmons

Jodi Langel, General Manager

Jodi M. Langel

**MINUTES OF THE
REIDSVILLE HUMAN RELATIONS COMMISSION
MEETING ON TUESDAY, JUNE 27, 2023
REIDSVILLE CITY HALL
1ST -FLOOR CONFERENCE ROOM**

COMMISSION MEMBERS PRESENT: Cathy Badgett, Chair
Maricarmen Garduño, Vice Chair
Richard Ratliff
Anna Roach
Wanda Harley

COMMISSION MEMBERS ABSENT: Khalid Amos
Dawn Charaba

CITY STAFF PRESENT: Latasha Wade, Deputy City Clerk

VISITORS: N/A

CALL TO ORDER

Chair Dr. Cathy Badgett called the meeting to order at approximately 6:40 p.m.

INVOCATION

Wanda Harley provided the invocation.

ROLL CALL

Deputy City Clerk Latasha Wade then called the roll.

READING OF THE MISSION STATEMENT

Maricarmen Garduño read the Mission Statement.

APPROVAL OF MAY 23, 2023 MINUTES

Anna Roach made the motion to approve the May 23, 2023 minutes and Wanda Harley seconded the motion with the minutes being unanimously approved.

REPORTS AND ANNOUNCEMENTS

Absences

Dr. Badgett reminded the members that three consecutive absences or four absences in a calendar year meant an automatic resignation. Deputy City Clerk Wade shared that City

Clerk Angela Stadler said that it was a rolling 12 months for the absences. (The Deputy City Clerk provided attendance sheets for the members to review their absences.) Maricarmen asked for clarification on the rolling twelve months and Dr. Badgett explained what it meant.

Wanda Harley told Dr. Badgett that speaking of absences that Angel Thurgood, a former member would like to be back on the Commission and that she had an auto resignation due to absences. Harley requested that an application be sent to Ms. Thurgood.

Richard Ratliff asked Deputy Clerk Wade why she called Khalid Amos' name during the roll call when he is not coming back? Dr. Badgett answered that Khalid is returning, and he will be attending Community College before transferring to UNCG. There was discussion about if Khalid would continue on the board as a student. Anna Roach asked if there was any restriction on two relatives being on the same board? Dr. Badgett said that there weren't any restrictions in the by-laws.

Human Relations Commission Remaining Balance

Dr. Badgett said the remaining balance after the Multicultural Celebration with the exception of a few additional deductions is \$3,933.28. She said they began with a balance of \$9,375. Dr. Badgett continued to say that at the end of the fiscal year, the HRC would have the remaining balance of \$3,933.28 and the annual budget for the Commission is \$2,500, bringing the total funds to \$6,433.28. Dr. Badgett said that amount would be their starting amount. She said the community celebration would be one major event and the MLK is another major event. She said that they would have to do one educational event also for the year.

Commission Vacancies

Dr. Badgett said that there were vacancies on the Commission, and she hopes the members are trying to fill the positions. Both Harley and Roach suggested potential applicants. There was a discussion about the ordinance requirements.

Upcoming Events

Dr. Badgett announced that Chief David Bracken's Retirement Celebration would be on Friday, June 30th, from 4-7 p.m. with the program starting at 6 p.m. at RCARE and also the announcement of the new Fire Chief Josh Farmer.

Dr. Badgett said the Reidsville Police Department is recruiting for officers with Captain Hinnant being the contact person. She said the RPD would be having an Academy and would like a diverse group.

The Sky's the Limit Playground Ribbon Cutting was announced to take place at 9 a.m., Thursday, June 29, 2023.

OLD BUSINESS

MLK Breakfast

May 23, 2023

Page 2

Wanda Harley said that they hadn't met and their meetings are held on the 1st Wednesdays normally at 1 p.m. and they're hoping to have a meeting Wednesday, July 5th. She said that Chamber Director Sawyer was on vacation presently. Harley announced that Jeff Crisp would not be a part of the Committee since he is no longer the President of the NAACP. Harley said he was instrumental in getting money. Dr. Denise White would be his replacement, and Dawn Charaba volunteered to come from the Commission. Dr. Badgett said that things really need to be in place by Thanksgiving. Harley said that the Human Relations Commission would take lead on this event. Dr. Badgett listed the following: need for a speaker; if the event would be virtual; the caterer; and the place. Dr. Badgett said the following items need to be completed: tickets, letters for sponsors; and applications for the student award. Dr. Badgett said to Harley that she needed her to have nominations for the Eddie Hughes Awards upon their return in September. Harley said that they actually made more money during COVID with the event being virtual surprisingly. They discussed possible venues for the event: the YMCA, the Salvation Army; First Baptist; Zion Baptist; and Reidsville Event Center. Dr. Badgett suggested that those suggestions be put on a list to revisit later as options.

The 2024 Multicultural Event Date

Dr. Badgett said the date Richard Ratliff had inquired about for the Multicultural Day for 2024 would be April 27th with a make-up day for May 4th since the Farmers' Market doesn't open up until the first full week of May. Ratliff said that he was asking if they could keep the last week of April for all future Multicultural Day events. Dr. Badgett said they have to consider the weather and possible changes in the temperatures in April as well as rain. Dr. Badgett said that the City's contract with performers includes contingency plans in case of rain. The Commission discussed of potential conflicting events, such as proms, homecoming games, etc.

Richard Ratliff made the motion to establish the Multicultural Day the last Saturday in April with an inclement weather make-up date for the following Saturday and Maricarmen Garduño seconded the motion being unanimously approved.

Dr. Badgett asked Deputy City Clerk Wade to check with Main Street Manager/Market Square Manager Robin Yount if those dates were still available for the Multicultural Day so she could submit the paperwork. Wade agreed to do so but shared that City Marketer Judy Yarbrough had said that the Farmers' Market normally begins the first weekend of each year in May.

NEW BUSINESS

Overview of the Human Relations State Meeting

Maricarmen Garduño gave an overview of her attendance at the Human Relations State Meeting.

Dr. Badgett made them aware that no one returned the surveys requested by Gene Troy in regards to the Human Relations Commission.

May 23, 2023

Page 3

Dr. Badgett said that there would be no June State Meeting and she would forward the email to everyone. She said that they would have one meeting on July 25, 2023. They will do an in-person meeting on September 6, 2023. Dr. Badgett encouraged them to read the email that she would be sending them in regards to various topics to be discussed from Gene Troy.

Wanda Harley told Dr. Badgett that she knew a retired kindergarten director in the county, Yvonne Watts, who could help with the educational event. Harley said the Ms. Watts' daughter, a teacher in Maryland, has a virtual reading program. Ms. Watts' daughter agreed to send the paperwork to the Commission to introduce the program, and she had tried to start it in Reidsville through the Library, which includes book give-aways. Dr. Badgett said she didn't see a problem with it, but a program would have to be developed, especially if they wanted participation from the community. Dr. Badgett said maybe they could invite her to come share information about the program in September.

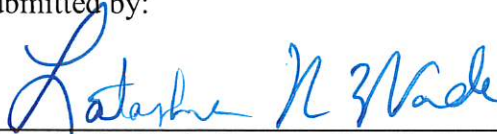
Harley inquired if the Human Relations Commission could help of some possible racial or offensive concerns that were brought to her attention at RCARE by staff members? Harley said she would ask if there were any workshops that Gene Troy could possibly provide. Richard Ratliff said that the individual called him and it was his understanding, the matter was taken care of by Mr. Crisp. Dr. Badgett said that Gene Troy needed to be made aware of racial situations even if the outcome came out positively. They continued discussing briefly environmental and learned behaviors.

Closing Comments

Dr. Badgett asked for a motion to adjourn the meeting.

The motion to adjourn the meeting at 7:27 p.m. was made by Wanda Harley, seconded by Maricarmen Garduño and unanimously approved.

Submitted by:



Latasha R. Wade, Deputy City Clerk